

Heritage School of Midwifery and Natural Health Sciences



HERITAGE

SCHOOL OF MIDWIFERY

EDUCATING GENERATIONS.
EMPOWERING BIRTH.

Student Catalog

Volume SC-2025-26

The most recent version of this catalog can be found at

HeritageSchoolofMidwifery.com

[Effective August 2025](#)

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About Us

Introduction

Welcome to Heritage School of Midwifery and Natural Health Sciences (HSM).

We are passionate about ensuring that the rich heritage of midwifery continues to be passed on to the next generation. Midwifery is so much more than a job or career. It is a calling, a culture, a labor of love. We invite those who share our passion for childbirth to come learn the art of midwifery.

HSM offers three distinct pathways to support your journey in maternal healthcare:

Associate of Applied Science in Direct Entry Midwifery (AAS)

Our robust 3-year direct entry midwifery program includes hybrid format of asynchronous coursework, in-person skill intensives and clinicals through traditional preceptor model. Students observe and eventually assist a licensed midwife with prenatal, intrapartum, and postpartum care. Upon completing the midwifery program, students will receive an Associate of Applied Science degree (AAS) and are qualified to become a Florida Licensed Midwife (LM) or Certified Professional Midwife (CPM) by taking and passing an exam administered by the North American Registry of Midwives (NARM).

Bachelor of Science in Midwifery (BSM)

Designed for licensed midwives (LMs) and/or Certified Professional Midwives (CPMs), our Bachelor of Science in Midwifery advances professional standing to the bachelor's level. This fully online program accepts up to 90 transfer credits and requires 30 upper-division credits, preparing midwives for leadership roles in education, advocacy, global maternal health, and expanded practice pathways.

Certificate in Maternal Health Medical Assisting (CMHMA)

Our 8-month certificate program prepares students to provide critical support in maternal and newborn healthcare settings. Graduates are equipped to work as medical assistants in physician's offices, birth centers, and maternal health clinics, with specialized training in women's and infant health. Students are also prepared to work as midwifery/birth assistants and can transition seamlessly into HSM's midwifery programs with advanced standing.

The Midwives Model of Care™

At HSM, we teach our students to use the Midwives Model of Care™[1] with their clients. The Midwives Model of Care™ is all about nurturing, holistic care of pregnant women. The Midwives Model of Care™ includes:

- Monitoring the physical, psychological and social well-being of the mother throughout the childbearing cycle
- Providing the mother with individualized education, counseling, and prenatal care, continuous hands-on assistance during labor and delivery, and postpartum support

- Minimizing interventions and
- Identifying and referring women who require obstetrical attention

Our Commitment to You

We believe that the same nurturing, holistic environment is optimal for learning how to be a midwife, so we extend this practice to our students. We ensure individualized education through small class sizes, focus on hands-on learning, and offer referrals to counseling and tutoring services. Just as a midwife is with her client every step of the journey from prenatal to postpartum, HSM vows to be there to help our students, from the day they submit their application to when they start their careers as midwives and maternal healthcare professionals.

Vision

Drawing from the wisdom of those who have gone before us and utilizing the vast body of current knowledge and skill, HSM provides the highest quality of midwifery education. We are deeply committed to evidence-based practice, teaching our students to integrate the best available research with clinical expertise and client values in every aspect of care. We thoroughly equip aspiring midwives to serve their communities with excellence, combining time-honored traditions with contemporary scientific understanding.

We are creating a legacy and rich heritage, ensuring continued access to maternity care providers who follow the Midwives Model of Care™ while maintaining the highest standards of evidence-based, safe, and effective care.

Mission

HSM will preserve the art and science of quality midwifery care and secure ongoing access to excellent maternity care by educating future midwives through evidence-based practice and clinical excellence. We are committed to teaching students to integrate the best available research, clinical expertise, and client-centered values in all aspects of maternal healthcare. We cast the vision for passing along this wealth of wisdom from generation to generation, ensuring that traditional midwifery knowledge is strengthened by contemporary scientific understanding.

Our success will be measured by seeing the number of midwives in Florida grow as our students reach their full potential, graduate, and become licensed practitioners who provide safe, effective, and compassionate care grounded in both evidence and experience.

Motto

“Educating Generations, Empowering Birth”

This motto encapsulates the heart of Heritage School of Midwifery and Natural Health Sciences. We are dedicated to educating successive generations of skilled, compassionate midwives and maternal healthcare professionals who carry forward the timeless art of midwifery while embracing evidence-based practice. Through

comprehensive education and hands-on clinical training, we empower our students to, in turn, empower birthing families—supporting their autonomy, honoring their choices, and providing excellent care that respects the natural process of birth. Our commitment extends beyond individual students to the broader community, as each graduate becomes part of a living legacy that ensures families have access to the Midwives Model of Care™ for generations to come. By educating today's students, we are empowering tomorrow's births and strengthening the foundation of maternal healthcare in Florida and beyond.

Programs

Certificate in Maternal Health Medical Assisting (CMHMA)

The Maternal Health Medical Assisting program prepares students to provide critical support in maternal and newborn healthcare settings. Graduates receive a Certificate in Maternal Health Medical Assisting and are prepared to work in physician's offices, birth centers, and maternal health clinics as skilled medical assistants with a specialized focus on women's and infant health.

The curriculum consists of 31 credits (780 clock hours), offered over two semesters (approximately 8 months). Courses are delivered in a hybrid format: online asynchronous coursework, in-person skills labs, and a supervised clinical externship. This program is designed for students who wish to enter the maternal healthcare field quickly with job-ready skills.

Program Goals

Graduates of HSM's Certificate in Maternal Health Medical Assisting program should:

- Earn a Certificate in Maternal Health Medical Assisting
- Demonstrate competence in essential clinical, laboratory, and administrative skills for maternal health care
- Be prepared to provide skilled support to midwives, physicians, and other healthcare providers in maternal and newborn care settings as a midwife assistant, medical assistant, and/or birth assistant
- Exhibit professional standards of conduct and communication in healthcare practice
- Contribute to improved maternal and infant health outcomes through compassionate, evidence-based care
- Provide clinical and administrative support in women's health and perinatal care settings
- Assist licensed midwives and other healthcare providers in diverse birth environments
- Apply foundational knowledge in anatomy, microbiology, pharmacology, and maternal health
- Demonstrate proficiency in essential technical skills, safety protocols, and patient communication
- Transition seamlessly into Heritage School of Midwifery and Natural Health Sciences (HSM) Direct Entry Midwifery program with advanced standing

Associate of Applied Science in Direct Entry Midwifery (AAS)

Our Direct Entry¹ Midwifery program trains students in midwifery. Graduates receive an Associate of Applied Science in Direct Entry Midwifery degree and will be eligible to take the NARM exam. Students who pass the NARM exam may apply to become a Certified Professional Midwife (CPM, recognized in [most states](#)) and/or a Licensed Midwife (LM, Florida-specific).

The curriculum consists of 93 credits, which equals 2505 clock hours. We have three semesters each year; Fall, Spring, and Summer.

This program is designed to take 3 years, depending on how quickly the student meets the clinical requirements. Please refer to the Clinical Lab Policies section for complete clinical requirements.

Program Goals

Graduates of HSM's direct-entry midwifery program should:

- Earn a Associate of Applied Science in Direct Entry Midwifery
- Pass the comprehensive midwifery board exam administered by the North American Registry of Midwives in order to earn the credentials of Florida Licensed Midwife (LM) and/or Certified Professional Midwife (CPM)
- Start a midwifery practice or join an existing midwifery practice in their communities
- Practice the art and science of midwifery according to the laws and rules set forth by the state of Florida, the MANA Core Competencies, and the Midwives Model of Care (TM), upholding the professional standards of the CPM credential
- Promote the advancement of midwifery and work toward increased access to midwifery care for all through community, state, and/or global involvement

Bachelor of Science in Midwifery (BSM)

The Bachelor of Science in Midwifery (BSM) Degree Program is designed for licensed midwives (LMs) and/or Certified Professional Midwives (CPMs) who hold or have held a qualifying midwifery credential and seek to advance their academic standing to the bachelor's level. The program builds upon prior professional and academic experience with a focus on interdisciplinary learning, research literacy, and critical thinking rooted in maternal and reproductive health.

Graduates receive a Bachelor of Science in Midwifery (BSM). This degree prepares midwives for advanced professional roles in education, leadership, global maternal

¹ "Direct Entry" Midwifery refers to specialized midwifery training with minimal college level prerequisites as opposed to a Certified Nurse Midwife (CNM) who must first have a degree in nursing before taking midwifery training.

health initiatives, or expanded clinical practice pathways, depending on state and national regulations.

The BSM requires 120 total credits, which includes 90 transfer credits from an accredited midwifery diploma or associate degree program plus 30 upper-division credits completed at HSM. The program is delivered fully online and asynchronous, providing flexibility while ensuring substantial faculty interaction and academic rigor.

Program Goals

Graduates of HSM's Bachelor of Science in Midwifery program should:

- Earn a Bachelor of Science in Midwifery
- Advance their critical thinking, communication, and research skills to strengthen professional midwifery practice
- Demonstrate leadership in maternal health, birth equity, and community advocacy
- Contribute to the profession of midwifery through scholarship, mentorship, or organizational involvement
- Promote the integration of midwifery into broader healthcare systems while maintaining the Midwives Model of Care™

Statement of Legal Control

Heritage School of Midwifery and Natural Health Sciences, Inc. is a privately held institution wholly owned by Trombley & Associates, LLC. Trombley & Associates, LLC holds full legal control over the operations and policies of the school.

The legal name of the institution is **Heritage School of Midwifery and Natural Health Sciences, Inc.**

History of Institution

Heritage School of Midwifery and Natural Health Sciences, Inc. was founded in 2016 by **Kristin and Todd Schuchmann** with the mission of providing high-quality midwifery education. The institution began with a single program: a **three-year, direct-entry Midwifery Program**, culminating in a diploma in midwifery.

Shortly after its founding, the school received official recognition and approval from state authorities. On **August 11, 2016**, the program was approved by the **Florida Department of Health, Licensed Council of Midwifery**, establishing Heritage as an approved midwifery training program provider in the state. The following day, on **August 12, 2016**, Heritage School of Midwifery received a **provisional license** from the **Florida Department of Education, Commission for Independent Education (CIE)**, allowing the institution to operate and enroll students in accordance with state regulations.

In **August 2018**, Heritage received its **annual license from the Florida Department of Education, Commission for Independent Education**, solidifying its continued compliance and operational status as a licensed postsecondary institution.

As of **August 1, 2025**, **Trombley & Associates, LLC** assumed ownership of Heritage School of Midwifery, taking full legal control over the institution's operations, governance, and policies. Under this new ownership, the school continues its commitment to student-centered education, combining both theoretical knowledge and clinical experience to prepare graduates for competent, professional midwifery practice.

Student Catalog and Handbook

All students will receive both the Student Handbook and the Student Catalog at the mandatory orientation before courses begin. The most current version of both publications will be posted to [HSM website](#) when they are revised. It is the student's responsibility to read, understand, and abide by the policies found in the current versions of these publications.

Leadership & Administration

Board of Trustees

Chairman

Conner J. Trombley, MBA, MAcc, JD Candidate

(also serves ex officio as Executive Director)

Vice Chairman

Rose Trombley LM, CPM

(also serves ex officio as Academic/Clinical Coordinator – West Coast)

Trustee- Business Development and Economic Growth Expert (External)

Dean Dietrich

Trustee – Midwifery & Maternal Health Expert (External)

Laurie Silberstein CM, MS

Trustee – Distance Education & Learning Technology Expert (External)

VACANT

Trustee – Accreditation & Regulatory Affairs Advisor (External)

Xiping Zhao M.D., L.Ac.

Trustee – Academic Affairs & Curriculum Oversight

Sherika Evans MS, MA, PhD, JD Candidate

(also serves ex officio as Admissions & Student Services Director)

Trustee – Faculty Representative

Connie Mullen LM, CPM

(also serves ex officio as Academic Director- West Coast)

Trustee – Alumni Representative

Karina Aguirre LM

(also serves ex officio as Academic Faculty)

Trustee – Employer Representative (External)

Vincent James Cavanaugh “Jimbo”

Trustee -Clinical Preceptor Representative (External)

VACANT

Trustee – Student Representative

Brienne Aries

Administration

Executive Director & Owner, Core Faculty



Conner J. Trombley, MBA, MAcc, JD Candidate is a multifaceted professional with expertise in law, accounting, business administration, and higher education consulting. He is currently pursuing a Juris Doctor (JD) at FAMU Law and holds a Master of Accountancy (MAcc) from the University of West Florida, an MBA from Louisiana State University Shreveport, and multiple degrees in accounting and management from State College of Florida. Conner has worked extensively with colleges and universities across multiple states, specializing in regulatory compliance, accreditation, and distance education approval. His work includes guiding institutions through regional and national accreditation processes, ensuring compliance with federal and state higher education regulations, and assisting in securing state authorization for online programs. He has also advised on Title IV financial aid compliance, institutional governance, curriculum development, strategic planning, and operational efficiency. Beyond regulatory matters, Conner provides consulting on financial management and grant acquisition for higher education institutions, helping colleges develop sustainable funding models and improve financial oversight. His expertise extends to student affairs, academic program evaluation, faculty credentialing, and enrollment management, supporting institutions in optimizing student success and institutional growth. Conner's diverse background positions him as a strategic advisor in the evolving landscape of higher education, committed to ensuring institutional compliance, financial sustainability, and student success.

Conner@HeritageSchoolofMidwifery.com

Admissions & Student Services Director, Adjunct Faculty-HIS409



Sherika Evans, MS, MA, PhD, JD Candidate is a seasoned educator, administrator, and legal scholar dedicated to advancing student success and institutional excellence. She holds a Ph.D. in Educational Leadership and Management from Argosy University, a Master of Science in Elementary Education and a Master of Arts in Early Childhood Education from Jackson State University, and is currently pursuing her Juris Doctor at Florida Agricultural and Mechanical University College of Law, where she is on track to graduate early from the four-year part-time program. Sherika joined Heritage School of Midwifery in March 2026 as Admissions Officer and was promoted to Admissions & Student Services Director in May 2026. She served as Executive Director of Suncoast School for Innovative Studies, a VPK-8th grade institution in Sarasota, Florida, where she led transformative organizational change and championed data-driven instructional improvement. She currently serves as a Dropout Prevention Teacher and Graduation Coach at Booker High School, where she coordinates credit recovery initiatives and advocates for at-risk students. As a Fellow in the FAMU Legal Clinic, she has assisted clients with nonprofit and for-profit business development and estate planning. A Florida Supreme Court Certified Mediator and Licensed Notary, Sherika brings multifaceted expertise in compliance,

policy development, stakeholder engagement, and program evaluation to her role at Heritage School of Midwifery. She is a recipient of the NAMWOLF Scholarship and the Richard R. Garland Scholarship 2026, and has served in leadership roles with the American Bar Association, the Sarasota County Bar Association, and Phi Alpha Delta.
SEvans@HeritageSchoolofMidwifery.com

Administrative Coordinator



Amanda Alter is a highly organized administrative professional with more than two decades of experience in office management, bookkeeping, and financial administration. Proficient in QuickBooks, Microsoft Excel, Word, PowerPoint, and ADP Payroll Software, she brings meticulous attention to detail and a strong commitment to operational accuracy to every role she holds. Amanda is currently completing her Associate of Arts degree at State College of Florida, with plans to continue on to earn her Bachelor's, then Master's degrees, and is on a career track toward a future leadership role as Executive Director at Heritage School of Midwifery. She previously served as Bookkeeper for Church of the Advent, where she managed account reconciliations, payroll processing, financial reporting, and confidential donor records. Her professional background includes a position as Finance Assistant at Project Lift and an eleven-year tenure as Office Manager at LAPSCO Inc., where she oversaw payroll, sales tax filings, accounts receivable and payable, insurance renewals, and customer service operations. She also held office management and reception roles at DATATRON Inc., where she implemented systems that improved scheduling efficiency and supported both the sales and research and development teams. Amanda is known for her trustworthiness, prompt communication, and ability to manage complex administrative workflows with professionalism and discretion.

AAAlter@HeritageSchoolofMidwifery.com

Academic/Clinical Coordinator-West Coast & Co-Owner, Core Faculty- PSY102, NUT102



Rose Trombley LM, CPM is a third-generation midwife and proud graduate of the Heritage School of Midwifery. Having grown up immersed in birth work, she has been attending births her entire life, officially beginning her service to expectant families as a birth assistant in 2012. Since then, she has supported hundreds of families with compassion, skill, and dedication as they welcomed their babies into the world. Rose's love for learning drives her to continually expand her knowledge and training. She is actively pursuing her master's degree in midwifery while remaining fully engaged in clinical practice and education. In addition to her role as Academic/ Clinical Coordinator - West Coast and Co-Owner at Heritage School of Midwifery, she serves families as a Licensed Midwife with the same passion that has defined her lifelong journey in maternal care. Alongside her professional commitments, Rose treasures her vocation as a full-time mother. She and her husband are raising and homeschooling their children—all of whom were born at home. When she is not working with students or supporting birthing families, Rose

can be found enjoying nature, climbing trees, singing, playing guitar, reading, studying, and adventuring with her family.

ClinicCoordWC@HeritageSchoolofMidwifery.com

Clinic Director- West Coast, Adjunct Faculty MID102, PSY102



Charlie Rae Young, LM, CPM, CLC is a graduate of the Florida School of Traditional Midwifery and Florida Licensed Midwife (MW276). A Florida native, Charlie was called to Midwifery after her own experience with the over-medicalized model of childbirth. She began her service as a doula by founding Barefoot Birth in 2008, and has worked as a strong advocate for better care for families alongside the Coalition for Improving Maternity Services, The Birth Survey, The Florida Council of Licensed Midwifery, and others. She has attended hundreds of births over the last 17 years, filling a niche with naturally-minded families as well as those who are often marginalized from conventional medical care due to social stigma. She has written for and been featured in SQUAT Birth Journal, Tampa Bay Times, Tampa Tribune, FOCUS Magazine, Radical Doula Blog, and been interviewed for the Tampa NBC Affiliate for her community projects The Barefoot Bus--a fully mobile prenatal care unit operating under the easy access model of care as well as her 501c3 The Community Roots Collective. Charlie's belief is that every family deserves safe and quality care, and hopes to continue to build stronger communities through beautiful births. When she's not midwifing you can find Charlie wrangling her two gals Elliot and Rainy, in a hot yoga class, hollerin on a bicycle, or probably floating in or on some body of water deep in the Florida wilderness. "

ClinicDirectorWC@HeritageSchoolofMidwifery.com

Academic Director- West Coast, Core Faculty- HIS101, BIO112, MID202, MID203



Connie Mullen, CPM, LM, has been childbirth professional for over 34 years, including having a very successful private midwifery practice since 1995. For many years she was the only practicing home birth midwife in Palm Beach County. After graduating the South Florida School of Midwifery in 1990, Connie became a Florida Licensed Midwife, Certified Professional Midwife, Certified Childbirth Educator and an American Heart Association Basic Life Support Instructor. In addition, she holds certificates as a childbirth assistant, bereavement doula, breastfeeding specialist, and fitness instructor. She is a Regional Coordinator and teacher trainer with the Florida Outreach Childbirth Education Program, serves as a midwife preceptor for the Traditional School of Midwifery and served as a midwife preceptor for the Miami-Dade Community College Midwifery program. Connie has also given many presentations, lectures and has written or appeared in several magazine and newspaper articles and on television.

Connie@HeritageSchoolofMidwifery.com

Clinical Director- East Coast



Tammy Verdegem LM, CPM is a Licensed Midwife and the owner of Abundant Life Birth Center on Florida's Treasure Coast. Her journey into midwifery began over 20 years ago, and since then she has devoted her career to serving families with safe, compassionate, and individualized maternity care. For more than 16 years, she has attended births full time, and for over 15 years she has owned and operated one of Florida's busiest home birth practices. Guided by the simple yet powerful vision of making safe, out-of-hospital birth options accessible, Tammy built her practice on the belief that every family deserves the opportunity to give birth in a loving and supportive environment. She is deeply committed to educating families on preventative health, and her care is rooted in evidence-based practices that prioritize both safety and empowerment. Her extensive experience and trusted track record speak to her unwavering dedication to the families and communities she serves. In addition to her role as Clinical Director - East Coast at the Heritage School of Midwifery, Tammy continues to serve as Administrator and midwife at Abundant Life Birth Center. Beyond her professional work, she finds joy in family life with her husband with whom she shares the blessing of raising eight amazing children.

ClinicDirectorEC@Heritageschoolofmidwifery.com

Academic Director- East Coast, Core Faculty- LAC103, PED203



Sandra Lobaina LM, CPM, IBCLC, is a Licensed Midwife, Certified Professional Midwife, and International Board Certified Lactation Consultant with over 17 years of experience supporting mothers and families. Since completing her training at the International School of Midwifery in 2010, she has attended more than 1,200 births in roles ranging from observer and coach to primary midwife. A passionate advocate for maternal and infant health, Sandra is dedicated to empowering families through compassionate, culturally competent care. Sandra began her career serving with the Miami-Dade County WIC & Nutrition Program, where she provided individualized breastfeeding support for new mothers and gained insight into the cultural barriers that can impact breastfeeding success. As a Latina minority herself, she is deeply committed to addressing these challenges, educating her community, and creating safe, supportive spaces for families. Each year, she co-hosts The Big Latch On Miami alongside WIC and the Healthy Start Coalition of Miami-Dade County to promote World Breastfeeding Awareness. Sandra offers individualized services through her own practice, including childbirth education (in both English and Spanish), lactation consultations (in-office, at-home, and virtual), breastfeeding and pumping classes, and ongoing support groups. Previously, she co-founded and co-owned a birth center, but today her focus remains on providing personalized care that uplifts and supports families throughout their breastfeeding and parenting journeys. Above all, Sandra is a proud mother of two amazing boys who inspire her daily and fuel her mission to provide support, education, and encouragement to families in her community and beyond.

SandraL@HeritageSchoolOfMidwifery.com

Academic Mentor & Founder, Adjunct Faculty DOU101, NUT102



Kristin Schuchmann, LM, CPM a second-generation midwife, graduate of Commonsense Childbirth School of Midwifery, and a practicing home birth midwife in southwest Florida, is the founder of Heritage School of Midwifery and Natural Health Sciences. Kristin is also fulfilling a dream to see maternity care and birth outcomes improve globally as the founder and executive director of Charis Childbirth, Inc., an international school that trains childbirth professionals. Having benefitted from close relationships with respected, skilled midwives, including her own mother, Kristin finds great satisfaction in mentoring and passing along the knowledge, skill, and wisdom she has attained over the years. When she is not working, Kristin enjoys sitting on the beach, hiking in the mountains, singing, gardening, and preparing gourmet healthy meals. Kristin's greatest passion and love are for her family and she is thoroughly enjoying grandmother-hood.

Kristin@HeritageSchoolofMidwifery.com

Clinical Mentor



Susan Oshel, LM, CPM is a Virginia licensed CPM who began attending births as a doula and midwife's assistant in 1977, and in 1981 attended her first birth as a primary midwife. She grew up in Virginia Beach, VA and spent most of her adult life in Floyd County, VA, where she served the beautiful, rural, diverse mountain community as a traditional midwife. Along with a committed group of sister midwives, professionals and consumers, Susan successfully worked toward legalization of Certified Professional Midwives in Virginia. In 1999, Susan developed and launched her first midwifery academics course with great results. In addition to her expertise in women's health, reproduction, birth, lactation, infants and children, she has extensive education in herbs and nutrition. Susan has assisted over 1,000 births and continues serving families in SW Virginia. As the Director of Midwifery Studies for Charis Childbirth, an international school for midwives, Susan has provided education and consultation for midwives all over the world since 2006. Susan was also involved in analyzing midwifery statistics as a Midwives Alliance of North America (MANA) data reviewer and has reviewed over 25,000 birth forms to-date. Susan and David, her husband and high school sweetheart, currently live in Roanoke, VA. They have 4 grown children, seven grandchildren, and eleven great grandbabies. In her free time, she enjoys gardening, sewing, and graphic art.

Susan@HeritageSchoolofMidwifery.com

Institutional Risk, Audit, & Compliance Officer

Jordan Walker BA, JD Candidate serves as the Institutional Risk, Audit, & Compliance Officer for Heritage School of Midwifery. He earned his bachelor's degree in Philosophy from Florida Gulf Coast University and is currently in his second year of law school at Florida A&M University College of Law in Orlando, where he is pursuing his Juris Doctor. Before joining Heritage, Jordan worked with The Princeton Review, where he taught and prepared students for high-stakes exams such as the MCAT,

LSAT, and GRE. His background in philosophy, education, and law has equipped him with exceptional analytical skills, meticulous attention to detail, and a comprehensive understanding of regulatory frameworks—qualities that are essential in overseeing institutional compliance, risk management, and audit processes. In his role, Jordan ensures that HSM maintains the highest standards of regulatory compliance, institutional integrity, and operational accountability. He monitors adherence to state and federal regulations, conducts internal audits, identifies and mitigates institutional risks, and develops policies that protect both students and the institution. His legal training and philosophical approach to problem-solving enable him to navigate complex regulatory landscapes while maintaining HSM's commitment to educational excellence and ethical practice. Outside of his compliance and legal work, Jordan is known for his wit, curiosity, and love of learning. He brings a blend of professionalism, strategic thinking, and good humor to the Heritage community, making him not only a vigilant compliance officer but also a genuinely valued member of the team.

InstitutionalRAC@HeritageSchoolofMidwifery.com

Institutional Effectiveness Officer



Murray Logan BA, JD Candidate is a third-generation Floridian with a deep commitment to education, critical thinking, and institutional excellence. He began his academic journey at Palm Beach State College, where he earned his Associate of Arts degree before transferring to the University of Florida, where he earned his Bachelor of Arts in Philosophy. Grounded in the analytical rigor of philosophical inquiry, Murray brings a thoughtful and systematic approach to his role as Institutional Effectiveness Officer, where he works to assess, improve, and advance organizational performance and outcomes. He is currently furthering his education by pursuing a Juris Doctorate at Florida A&M University College of Law, where he continues to build on his strong foundation in critical reasoning and ethical analysis. Murray's academic path reflects a lifelong dedication to learning and service, rooted in the state he has called home for generations.

InstitutionalEffectiveness@HeritageSchoolofMidwifery.com

Registrar



Samia Saddiqui, BA, JD Candidate is a dedicated legal scholar and administrative professional committed to supporting students throughout their academic journey. She is currently pursuing her Juris Doctor at Florida A&M University College of Law (expected 2027), having previously earned a Bachelor of Arts in Communication Sciences and Disorders from the University of Central Florida and an Associate of Arts in General Studies from Valencia College. Samia has developed a strong foundation in legal research, document review, legal writing, and case briefing, and is proficient in healthcare compliance frameworks including HIPAA, the Stark Law, and the Anti-Kickback Statute. Her professional background includes a clinical role as a Speech Language Pathologist Assistant at LightHouse Therapy Center, where

she enhanced patient outcomes through individualized therapy sessions and maintained detailed progress records, and a legal internship at 26Health, where she drafted and reviewed employment contracts, prepared service termination letters, conducted healthcare compliance research, and advised the legal team on applicable state and federal employment law developments. Fluent in both English and Urdu, Samia brings strong interpersonal skills, attention to detail, and a genuine commitment to student service to her role as Registrar at Heritage School of Midwifery.

OfficeofRegistrar@HeritageSchoolofMidwifery.com

Admissions Officer

Vacant

Admissions@HeritageSchoolofMidwifery.com

Student Services Officer

Barbara D'Ambrosio BS, JD Candidate is a skilled legal professional and student services advocate with a background in immigration law, client relations, and administrative management. She holds a Bachelor of Science in Political Science from Florida International University and is currently pursuing her Juris Doctor at Florida A&M University College of Law, with an expected graduation in May 2027. Barbara brings hands-on legal experience from her roles as a Paralegal at the INDA-ROMERO Law Firm and the Ernesto Varas Immigration Law Office, where she prepared and filed USCIS immigration petitions, drafted motions and notices for immigration court proceedings, maintained confidential client files, and worked closely with supervising attorneys across a broad range of cases. She also completed an internship at Dade Legal Aid's Guardianship Department, where she provided administrative support, prepared pleadings, organized trial exhibits, and drafted annual plans for guardianship cases. A Florida Notary Public and fluent speaker of both English and Spanish, Barbara's commitment to accessible, compassionate service makes her a valued member of the Heritage School of Midwifery community.

StudentServices@HeritageSchoolofMidwifery.com

Marketing Officer



Ashria Daskundu BS, JD Candidate serves as the Marketing Officer for Heritage School of Midwifery. She earned her Bachelor of Science in Health Sciences with concentrations in Health Management and Biological Sciences from the University of South Florida in 2023, where she also minored in Criminology. She is currently a second-year law student at Florida A&M University College of Law in Orlando, where she is pursuing her Juris Doctor. Ashria brings a unique combination of healthcare knowledge, legal acumen, and extensive leadership experience to her role at HSM. As Senate President for USF Student Government, she led 47 Senators, managed a \$300,000+ budget, and represented over 50,000 students across three campuses. Her experience includes legal internships with the State Attorney's Office for the 10th Judicial Circuit Court and a congressional internship with

Congresswoman Kathy Castor's office, where she developed expertise in constituent relations, public representation, and strategic communication. In her role as Marketing Officer, Ashria develops and executes marketing strategies that effectively communicate HSM's mission and programs to prospective students, community partners, and stakeholders. Her experience in organizing large-scale events, managing public messaging, and building relationships with diverse audiences enables her to expand HSM's reach and visibility within the maternal healthcare community. With her dynamic blend of healthcare expertise, legal training, and proven leadership abilities, Ashria brings energy, professionalism, and strategic thinking to HSM's marketing efforts.

Marketing@HeritageSchoolofMidwifery.com

Academic Dean (Interim) – BSM Program

Conner J. Trombley, MBA, MAcc, JD Candidate *See full biography under Executive Director & Owner*

Conner@HeritageSchoolofMidwifery.com

Co-Academic Deans (Interim) – AAS & CMHMA Programs

Connie Mullen, CPM, LM | Sandra Lobaina, LM, CPM, IBCLC *See full biographies under Academic Director – West Coast and Academic Director – East Coast |*

Connie@HeritageSchoolofMidwifery.com |

SandraL@HeritageSchoolofMidwifery.com

Co-Clinical Deans (Interim)

Charlie Rae Young, LM, CPM, CLC | Tammy Verdegem, LM, CPM *See full biographies under Clinic Director – West Coast and Clinical Director – East Coast |*

ClinicDirectorWC@HeritageSchoolofMidwifery.com |

ClinicDirectorEC@HeritageSchoolofMidwifery.com

Academic/ Clinical Coordinator- East Coast-

Vacant

ClinicCoordEC@HeritageSchoolofMidwifery.com

Academic Faculty

Core Faculty- BIO101, BIO101L



Dr. Danielle Dietrich DC, CACCP, is a Webster Certified Chiropractor with advanced training in maternal and reproductive health. Her clinical work focuses on supporting new and expectant mothers by addressing the unique effects of pregnancy-related hormonal changes, such as increased relaxin levels that can contribute to joint instability and discomfort. Graduated from Life University in with Doctor of Chiropractic Degree in 2017. Through specialized chiropractic techniques, she helps realign the spine and pelvis to promote joint stability, improve sleep quality, enhance pelvic floor function, support digestion, and foster overall well-being. In addition to her teaching role with the Heritage School of Midwifery, Dr.

Dietrich maintains thriving practices in both Cape Coral and Fort Myers. Her team provides a full spectrum of care, including in-home visits, pediatric chiropractic services, and specialized support for couples navigating fertility challenges. With her integrative approach and dedication to maternal health, Dr. Dietrich brings invaluable expertise and perspective to her students, enriching their educational journey and preparing them to better serve families in their future practices.
DDietrich@HeritageSchoolOfMidwifery.com

Core Faculty- PSY403, CUL405



Laurie Silberstein CM, MS is a New York-licensed Certified Midwife and a member of the inaugural graduating class of Certified Midwives, having helped demonstrate that prior nursing licensure was not a prerequisite for success in midwifery education. She holds a Master of Science in Midwifery from Philadelphia University, a Certificate in Midwifery from SUNY Downstate, and a Bachelor of Arts in Psychology from Kent State University. Laurie brings over four decades of experience as a women's health practitioner, spanning full-scope midwifery, clinical informatics, expert medical-legal consultation, and higher education faculty. Her clinical career includes serving as Assistant Director of Midwifery at Brookdale University Hospital Medical Center in Brooklyn, where she led a large urban midwifery service, co-directed two New York State healthy family outreach programs, served as Principal Investigator for a Centering Pregnancy Research Grant, and developed protocols and policies across labor and delivery, ambulatory care, and the NICU. She also provided full-scope obstetrical and gynecological care — including care for high-risk patients, HIV-positive women, and underserved multicultural communities — at Maimonides Medical Center and Morris Heights Health Center in the Bronx, where she additionally served as a Clinical Informaticist, implementing and optimizing electronic health record systems. Her informatics expertise extends to senior analyst roles at Montefiore Medical System and the Medisys Health Network, where she led Epic EHR implementation projects across multiple hospital systems. Since 2020, Laurie has worked as an Expert Medical Legal Consultant, reviewing medical records, providing written affidavits, and offering expert testimony and legal consultation in women's health and midwifery matters. She currently serves as Adjunct Faculty in the Biology pre-med track at the University of Mount Saint Vincent and as a faculty instructor at the International Institute of Health Care Providers, where she teaches antepartum care, intrapartum management, newborn and postpartum care, midwifery fundamentals, and midwifery history. Based in Florida, Laurie is deeply committed to educating and mentoring the next generation of midwifery professionals. Outside of her professional life, she is a potter, finding creativity and balance through the art of ceramics.

LSilberstein@HeritageSchoolOfMidwifery.com

Adjunct Faculty- BIO406

Lauren Birch BSN, CNM (Inactive), MS is an experienced Certified Nurse-Midwife and Women's Health Nurse Practitioner with over two decades of diverse clinical and educational experience in obstetrics, gynecology, and women's health. She holds a

Master of Science in Midwifery, an Advanced Certificate in Nurse-Midwifery, and a Bachelor of Science in Nursing, all from SUNY Downstate Medical Center in Brooklyn, New York. Lauren's clinical career spans hospital, clinic, and private practice settings across New York, Arizona, and Florida, including roles as a private practice midwife with The Horizon Group, an OB/GYN Nurse Practitioner at Middletown Community Health Center, and Women's Health Nurse Practitioner positions at Goodman and Partridge OB/GYN and Dr. Martin OB/GYN. Her clinical expertise encompasses comprehensive prenatal and postpartum care, gynecological procedures including colposcopy, sonohystogram, endometrial biopsy, family planning counseling, and etc. Lauren has a strong history of clinical education and mentorship, having served as a frequent preceptor for new hires and students across hospital, clinic, and private practice environments. At the Fashion Institute of Technology in New York, she conducted weekly women's health seminars for college students, developing and delivering curriculum covering gynecological care, contraception, and STD prevention. As Midwife and Clinic Director at The Floating Hospital, she developed obstetrical and gynecological care protocols for women's homeless shelters and led colleague education through seminars and written instruction. Lauren brings to Heritage School of Midwifery a deep commitment to the next generation of midwives, combining her broad clinical knowledge with a genuine passion for teaching, patient advocacy, and women's health education.

LBirch@HeritageSchoolOfMidwifery.com

Adjunct Faculty- BIO103, BIO103L



Jehmia Williams BS, LM, CPM is a Licensed Midwife and Certified Professional Midwife with a strong academic foundation and a passion for evidence-based maternal care. She holds a Bachelor of Science in Biology from Bethune-Cookman University and earned her CPM credential from the Florida School of Traditional Midwifery in Gainesville, Florida. Jehmia currently practices as a midwife at Gentle Birth OB/GYN in West Palm Beach, where she conducts comprehensive

prenatal assessments, develops individualized care plans, collaborates with obstetricians and other healthcare providers to ensure safe and effective outcomes, and educates patients on pregnancy, childbirth, and newborn care. Prior to her clinical practice, she served as Office Manager at First Coast Midwifery in Jacksonville, where she supervised administrative staff, developed office policies and procedures, managed payroll, and oversaw daily operational functions. Her combined expertise in clinical midwifery and practice management brings a valuable, well-rounded perspective to her teaching at Heritage School of Midwifery. Jehmia is known for her dedication, her ability to build lasting relationships with clients and colleagues, and her commitment to empowering families through informed and compassionate birth experiences.

JWilliams@HeritageSchoolOfMidwifery.com

Core Faculty- MID101, DOU101



Michele “Freya” D’Angelo LM, LPN, is a midwife, nurse, doula, massage therapist, and herbalist with over 20 years of experience in holistic, family-centered maternity care. Their professional focus is grounded in physiologic birth, respectful care, and informed choice, shaped by extensive clinical experience and personal childbearing experiences as a parent and grandparent. Graduated from Florida School of Traditional Midwifery in 2017 with a Diploma in Direct Entry Midwifery. Licensed in Florida as an LPN, and LM Freya has provided care across the lifespan and brings this broad clinical foundation to midwifery practice. Birth experience includes birth center, home, hospital, and cesarean births (as support) Freya has specialized training in prenatal, postpartum, and intrapartum bodywork and developed a prenatal massage curriculum used by massage schools throughout New Jersey. Freya integrates evidence-based practice with traditional and holistic modalities to support safe, individualized midwifery care.

MD’Angelo@HeritageSchoolOfMidwifery.com

Core Faculty- MID102, BIO101L



Karina Aguirre, LM, CPM is a Florida native from Jupiter with an amazing and supportive family. She is also a graduate of Heritage School of Midwifery, earned her Diploma in 3-Year Direct Entry Midwifery in 2021. At a young age Karina knew she wanted to deliver babies. After doing tons of research, she found midwifery and fell in love with home birth. Jumping straight into the birth world, she started midwifery school at Heritage School of Midwifery and started an apprenticeship with the incredible midwives at Abundant Life Birth Center. Karina stayed in the treasure coast area serving as a compassionate and dedicated midwife committed to providing personalized and holistic care to expectant mothers and their families. Karina has supported countless women through the journey of pregnancy, childbirth, and beyond. Known for her gentle demeanor and unwavering support, Karina creates a safe and nurturing environment where mothers feel empowered to make informed decisions about their care. Karina is not only a midwife but also a home visitor for Martin County Healthy Start serving the community in a different way with a deep understanding of the physiological and emotional aspects of childbirth, offering personalized guidance and support tailored to each woman's unique needs. She is committed to providing compassionate care that honors the sacred journey of bringing new life into the world.

kaguirre@HeritageSchoolofMidwifery.com

Core Faculty- DOU101 & MID101



Amanda Piasecki RN, LM is a licensed midwife and registered nurse with a diverse background in both academic and clinical settings. A proud graduate of Heritage School of Midwifery’s Class of 2023, earning her Diploma in 3-Year Direct Entry Midwifery. Amanda currently practices midwifery at Abundant Life Birth Center in Stuart, Florida, where she serves women and families with compassion and skill. Before becoming a midwife, Amanda built an extensive nursing

career with the Visiting Nurse Association (VNA) of Stuart, gaining valuable experience in patient-centered care. She holds a strong educational foundation, having pursued studies at both the University of Central Florida and Keiser University. A devoted wife and proud mother of four, Amanda brings warmth, wisdom, and dedication to everything she does—both in her professional life and at home.

APiasecki@HeritageSchoolofMidwifery.com

Adjunct Faculty



Metta Weaver, MSN, DNP, CNM, has been a home birth and birth center nurse midwife and has provided full-scope reproductive healthcare since 2016. Metta is a graduate of Frontier Nursing University, graduating with a Master of Science in Nursing in 2016, completing a Post-Graduate Women’s Health Care Nurse Practitioner Certification in 2021, and a Doctorate of Nursing Practice in 2022.

Metta is the medical director of Hillside Midwifery, a home birth practice in Boise, Idaho. She spends time working with a group of midwives in Oaxaca, Mexico, to provide humanitarian aid and prenatal care to migrant families. Metta enjoys mentoring, training, and being a supporting ally to midwifery students. In her spare time, she enjoys spending time with family, visiting hot springs, learning how to speak Spanish, and traveling. MettaW@HeritageSchoolofMidwifery.com

Credentials

Heritage School of Midwifery is licensed by the Florida Commission for Independent Education, License No. 5610. Additional information regarding this institution may be obtained by contacting the commission at:

325 West Gaines St., Suite 1414
Tallahassee, FL 32399-0400
Toll free: (888) 224 - 6684
<http://www.fldoe.org/cie/>



Midwives are regulated by the Florida Department of Health, Council of Licensed Midwifery.

Licensed Midwives (LM) are licensed by the Florida Council of Licensed Midwifery. LMs provide maternity care within Florida. The Department of Health can be contacted at:

4052 Bald Cypress Way, Bin #C06
Tallahassee, FL 32399-3256
www.floridahealth.gov/



Certified Professional Midwives (CPM) are certified by the North American Registry of Midwives. CPMs can practice midwifery in other states that recognize CPM certification. State regulations vary, and it is up to the midwife to determine the state's requirements and regulations before practicing. NARM can be contacted at:

5257 Rosestone Dr.
Lilburn, GA 30047
www.NARM.org



Location and Facilities

2575 N. Toledo Blade Blvd. #3
Phone#: 941-423-4376
North Port, FL 34289
Office hours: Fridays & Saturdays 9:00 AM to 4:00 PM

Conveniently situated on Toledo Blade Boulevard in North Port, Heritage School of Midwifery (HSM) is just minutes from the interstate and easily accessible for students throughout the region. The campus has been thoughtfully designed to foster an engaging and effective learning experience.

The main facility spans 2,000 sq. ft. and is shared with LifeSong Midwifery. It features two active-learning classrooms equipped with anatomical models and current medical equipment, two exam rooms available for hands-on clinical practice, a quiet library for independent study, and a small kitchen for students who bring their lunch. The facility is fully compliant with all local health and safety standards — documentation is available upon request at the administrative office.

HSM also occupies an additional 1,000 sq. ft. of dedicated space in the adjoining suite. This exclusive HSM area includes three classrooms, a kitchenette, a private office, a welcoming lobby, and an additional bathroom. Together, these connected spaces give Heritage students access to a well-rounded, professional environment built to support both their academic and clinical development.

Classes are delivered through a hybrid model combining asynchronous online coursework, in-person skills intensives, and preceptor-based clinical experiences. Students may also attend synchronous virtual sessions via Microsoft Teams when scheduled.

Student Services

HSM provides ongoing support to ensure our students' success. Please contact the appropriate staff member for assistance with the following:

Clinical Mentor

The Clinical Mentor provides one-on-one support to students navigating the clinical training environment. Drawing from direct midwifery practice experience, the Clinical

Mentor serves as a bridge between classroom learning and real-world birth work, helping students build confidence, process their clinical experiences, and stay on track toward their clinical requirements.

Services include:

- **Skill Development Support:** Offers guidance on hands-on clinical techniques, assists students in identifying areas for growth, and helps bridge gaps between didactic knowledge and practical application.
 - **Birth Experience Processing:** Provides a safe space for students to debrief difficult, complex, or emotionally significant birth experiences, including fetal loss, emergency transfers, and unexpected outcomes.
 - **Clinical Milestone Planning:** Helps students map out a realistic plan for meeting clinical hour and experience requirements, particularly for students who are behind or approaching program milestones.
 - **Preceptor Relationship Support:** Offers coaching on professional communication and expectations when challenges arise at the clinical site.
 - **Encouragement and Accountability:** Maintains regular touchpoints with assigned students to track progress, celebrate growth, and address concerns before they escalate.
-

Academic Mentor

The Academic Mentor provides individualized academic support to students who need additional guidance outside of the classroom. The Academic Mentor works alongside faculty and the Academic Director to help students succeed in their coursework and maintain the academic standing required for continued enrollment.

Services include:

- **Coursework Assistance:** Helps students understand difficult course material, break down complex concepts, and approach assignments with clarity and confidence.
 - **Study Skills and Time Management:** Works with students to develop effective study strategies, organizational systems, and time management skills suited to the demands of a hybrid midwifery program.
 - **Academic Recovery Support:** Assists students who have received an Academic Warning or are on Academic Probation in creating a structured plan to improve their GPA and course completion rate.
 - **Writing and Research Guidance:** Provides feedback on written assignments, helps students improve research skills, and reinforces proper citation and academic integrity practices.
 - **Exam Preparation:** Supports students preparing for in-course assessments, Skills Day evaluations, and the NARM exam through review sessions and practice strategies.
-

Student Services Officer

The Student Services Officer provides general support and helps students connect with available academic and institutional resources.

Services include:

- **Registration Support:** Help with application, enrollment, and class registration.

- **Financial Counseling:** Assistance with budgeting and identifying financial support options.
 - **General Information:** Help with understanding school policies, class requirements, and institutional procedures.
 - **Tutoring Coordination:** Help locating academic support when needed.
 - **Student Counseling Referrals:** If a student needs counseling we will provide a list of available counseling options.
-

Academic Dean

The Academic Dean provides leadership and oversight for academic programs, ensuring quality, integrity, and compliance with accreditation standards.

Services include:

- **Academic Advising:** Assistance with course selection, understanding grade requirements, and transferring credits.
 - **Academic Dispute Resolution:** Support with grade appeals and academic concerns.
 - **Curriculum Guidance:** Information on academic progress, policies, and graduation requirements.
-

Clinical Dean

The Clinical Dean oversees all clinical training programs and maintains high standards for student learning and performance in the clinical setting.

Services include:

- **Oversight of Clinical Placement:** Ensures students are matched with qualified preceptors and clinical sites.
 - **Clinical Performance Review:** Monitors student progress and supports readiness for graduation.
 - **Dispute Resolution:** Provides support in resolving clinical performance concerns or conflicts.
 - **Remediation Planning:** Assists students in identifying and addressing clinical skill gaps.
-

Clinical Director - East Coast

The Clinical Director - East Coast supports students assigned to clinical sites on the East Coast.

Services include:

- **Clinical Competency Evaluation:** Tracks and reviews students' development of clinical skills.
- **Student Coaching:** Offers guidance in hands-on clinical techniques and patient care.
- **Preceptor Interaction Support:** Helps students build productive working relationships with their preceptors.
- **Graduation Preparation:** Assists with final clinical evaluations and progress toward clinical requirements.

Clinical Director - West Coast

The Clinical Director - West Coast supports students assigned to clinical sites on the West Coast.

Services include:

- **Clinical Competency Evaluation:** Tracks and reviews students' development of clinical skills.
- **Student Coaching:** Offers guidance in hands-on clinical techniques and patient care.
- **Preceptor Interaction Support:** Helps students build productive working relationships with their preceptors.
- **Graduation Preparation:** Assists with final clinical evaluations and progress toward clinical requirements.

Academic/Clinical Coordinator - East Coast

The Academic/Clinical Coordinator - East Coast provides additional support to students located at East Coast clinical sites.

Services include:

- **Academic Coaching:** Helps students understand academic requirements and stay on track.
- **Clinical Skill Support:** Offers guidance for skill development during clinical training.
- **Progress Monitoring:** Supports students in meeting clinical and academic benchmarks.
- **Student Advising:** Assists students with questions and concerns related to coursework or clinical assignments.
- **Preparation for NARM Exam/Application:** includes advice on the process and timing of submitting NARM requirements, the costs involved, and studying for the exam.
- **Job Placement Assistance²:** Once a student has graduated, HSM will help the student find local birth centers, or give advice on starting their own practice.
- **Personal Counseling:** If a student needs help coping with personal or clinical experiences related to midwifery/childbirth.

Academic/Clinical Coordinator - West Coast

The Academic/Clinical Coordinator - West Coast provides additional support to students located at West Coast clinical sites.

Services include:

- **Academic Coaching:** Helps students understand academic requirements and stay on track.
- **Clinical Skill Support:** Offers guidance for skill development during clinical training.
- **Progress Monitoring:** Supports students in meeting clinical and academic benchmarks.

² HSM cannot guarantee employment.

- **Student Advising:** Assists students with questions and concerns related to coursework or clinical assignments.
- **Preparation for NARM Exam/Application:** includes advice on the process and timing of submitting NARM requirements, the costs involved, and studying for the exam.
- **Job Placement Assistance³:** Once a student has graduated, HSM will help the student find local birth centers, or give advice on starting their own practice.
- **Personal Counseling:** If a student needs help coping with personal or clinical experiences related to midwifery/childbirth.

Registrar

The Registrar is responsible for managing student academic records and ensuring proper enrollment processes.

Services include:

- **Academic Records Management:** Maintenance of transcripts and course completion records.
- **Enrollment and Registration Support:** Assistance with class schedules and registration procedures.
- **Compliance Support:** Ensures student data aligns with FERPA and accreditation requirements.
- **Record Requests:** Processes transcript requests and provides verification of enrollment or graduation.

Admissions and Student Services Director

The Admissions and Student Services Director oversees the admissions process and coordinates student support services to ensure a smooth experience from first inquiry through graduation.

Services include:

- **Admissions Oversight:** Manages the application review process, interview coordination, and enrollment decisions.
- **Student Onboarding:** Coordinates orientation, ensures incoming students have the resources needed to begin their program successfully.
- **Student Support Coordination:** Serves as a central resource connecting students with academic, clinical, and financial support services.
- **Policy Guidance:** Provides guidance on institutional policies, student rights, and complaint procedures.
- **Compliance:** Ensures admissions and student services processes align with applicable state regulations and institutional standards.
- **Contact:** SEvans@HeritageSchoolofMidwifery.com

Administrative Coordinator

The Administrative Coordinator provides general administrative support to students, faculty, and staff, and serves as a key point of contact for day-to-day operational

³ HSM cannot guarantee employment.

needs.

Services include:

- **General Administrative Support:** Assists with scheduling, correspondence, and day-to-day office operations.
 - **Financial Administration:** Supports bookkeeping, payment processing, and financial record management.
 - **Student Assistance:** Helps students navigate administrative processes such as enrollment documentation and payment coordination.
 - **Records and Communications:** Maintains accurate institutional records and supports internal and external communications.
 - **Contact:** AAAlter@HeritageSchoolofMidwifery.com
-

Disability Resource Coordinator

The Disability Resource Coordinator is HSM's primary point of contact for students with disabilities, managing the accommodations process and connecting students with available support resources.

Services include:

- **Accommodation Planning:** Works with students to establish individualized academic accommodation plans based on documented disability needs.
 - **Faculty and Site Coordination:** Coordinates approved accommodations with faculty and clinical preceptors as needed.
 - **Vocational Rehabilitation (VR) Liaison:** Guides eligible students through the Florida Department of Education VR application process, which may cover tuition, fees, and other educational costs.
 - **Confidentiality:** Maintains all disability-related documentation in separate, secure files in accordance with FERPA and applicable law.
 - **Contact:** Contact the Student Services Officer to be connected with the Disability Resource Coordinator.
-

IT Help Desk

The IT Help Desk provides 24/7 technical support for all HSM technology platforms, including Moodle, Microsoft 365, LIRN Library, Typhon, and the HSM Student Portal.

Services include:

- **Platform Support:** Assists with login issues, access problems, and technical errors across all HSM systems.
- **Moodle and Course Access:** Helps resolve issues with course shells, assignment submission, and grade access.
- **Microsoft 365 Support:** Assists with Heritage email, Teams, OneDrive, and other Microsoft 365 applications.
- **Typhon Support:** Coordinates with the Clinical Coordinator to resolve clinical documentation access issues.
- **Availability:** Available 24 hours a day, 7 days a week, including weekends and holidays.
- **Contact:** IT@heritageschoolofmidwifery.com | Help Desk Portal: heritageschoolofmidwifery.org/local/helpdesk/

Academics

Certificate in Maternal Health Medical Assisting (CMHMA)

Prerequisites for Admission

Prior to enrollment, students must:

- Be 18 years of age or older on February 1 of the school year
- Hold a high school diploma or GED
- Have taken and received a passing grade in a 3-credit college-level Math course AND a 3-credit college-level English course, OR demonstrate competency by passing the CLEP with a minimum score of 50 in Math and English
- Obtain CPR for healthcare professionals certification (hands-on; American Heart Association or Red Cross only)
- Obtain NRP (Neonatal Resuscitation Program) certification (hands-on; American Academy of Pediatrics only)

Application and Enrollment

Prospective students must:

- Submit a completed application including:
 - Birth Certificate or Driver's License
 - High School Diploma or transcripts
 - Current (as of first day of school) NRP and CPR certifications
 - Immunization records or signed immunization waiver
 - Current physical health form (including request for any disability accommodations)
 - Typed 500-word essay titled "Why I Want to be in Maternal Healthcare Field"
 - Submit 1 professional and 2 personal references
- Submit \$150 application fee (non-refundable)
- Complete an interview with our admissions committee

Upon acceptance, students must sign an Enrollment Agreement and submit an enrollment fee of \$100, then attend mandatory orientation.

Application Review

Applicants are evaluated on:

- Strong verbal/written communication skills
- Ability to perform physical requirements of assisting in maternal health care
- Reliable transportation and flexibility for externship placements
- Professional demeanor and stress management skills
- Demonstrated interest or experience in healthcare

Associate of Applied Science in Direct Entry Midwifery (AAS)

Prerequisites for Admission

In accordance with Florida Statute 467 (F.S.467) & HSM Policies, prior to enrollment, matriculating students⁴ need to:

⁴ Some of the pre-requisites and/or essay may be waived for audit or non-matriculating students on a case-by-case basis. Not all classes are available to audit and non-matriculating students.

- Be 18 years of age or older on February 1 of the school year
- Hold a high school diploma or GED
- Have taken and received a passing grade in a college-level Math class worth 3 credits AND a college-level English class worth 3 credits OR Demonstrate competency by passing the College Level Equivalent Proficiency (CLEP) (A minimum score of 50 is required for both the Math and English sections) OR Demonstrate competency by successfully passing the **HSM College-Level English Competency Oral Exam** (meets the requirement for **College-Level English – 3 credit prerequisite**).
- Have taken and received a passing grade in college-level Anatomy and Physiology I with lab worth 4 credits and Anatomy and Physiology II with Lab worth 4 credits
- Obtain CPR for healthcare professionals' certification. This must be a hands-on course. Online-only courses will not count. Must be through either the American Heart Association or the Red Cross.
- Obtain NRP (Neonatal Resuscitation) certification. This must be a hands-on course. Online-only courses will not count. Must be through the American Academy of Pediatrics.

Application and Enrollment

Prospective students must:

- Submit a completed application including the following:
 - Birth Certificate or Driver's License
 - High School Diploma or transcripts
 - *High school transcripts are **not required** if the applicant holds an earned AA, AS, Bachelor's, or higher degree from a U.S.-accredited institution.*
 - College transcripts
 - Current (as of first day of school) NRP and CPR certifications.
 - Immunization records and/or signed immunization waiver
 - Current physical health form (including request for any disability accommodations)
 - Typed 600-700-word essay titled "Why I Want to be a Midwife"
 - Submit 1 professional and 2 personal references
- Submit a \$150 application fee (non-refundable)
- Complete an interview with our admissions committee

Application Review

The practice of midwifery is very rewarding, but also rigorous and time intensive. The application process is designed to help prospective students evaluate their own ability and dedication to becoming a midwife. HSM treats all applicants and students fairly. During the application and interview process applicants are evaluated on the following and are met with reasonable accommodations:

- Strong verbal and written communication skills
- Capability of performing the physical requirements necessary to practice midwifery which include adequate sensory and motor systems
- Reliable transportation and willingness to travel to clinical sites

- Prepared to devote the time and energy required on a clinical site, including the willingness to be on call to attend births
- Fluency in English, currently classes are only offered in the English language
- Has knowledge of or experience in birth or health care setting
- The ability to handle stressful situations, make quick informed decisions, and remain professional
- Solid plan to cover the cost of midwifery school

Space is limited and priority will be given to full-time matriculating students.

Upon acceptance, students must submit a \$100 enrollment fee. New students will meet with the Clinical Coordinator to start the clinical placement process. Before classes begin, there will be a mandatory orientation.

Bachelor of Science in Midwifery (BSM)

Prerequisites for Admission

Applicants must:

- Be 18 years of age or older on February 1 of the school year
- Hold a qualifying diploma/associate degree in Midwifery (Diploma, AS, AAS, or OAS) or equivalent
- Hold current or have held LM and/or CPM credential
- Provide official or attested high school diploma or GED

Application and Enrollment

Prospective BSM students must:

- Submit a completed application with:
 - Proof of identity (birth certificate or driver's license)
 - Official college transcripts and high school diploma
 - Proof of midwifery credential (LM or CPM)
 - Official transcripts verifying diploma/associate midwifery program completion or equivalent
 - Typed essay (800-1000 words) titled "Bridging Practice and Purpose: My Journey in Midwifery and Aspirations for the Future"
 - One (1) professional and two (2) personal references
- Submit \$150 application fee (non-refundable)
- Complete admissions interview with faculty

Upon acceptance, students must submit a \$100 enrollment fee and complete orientation.

Application Review

Applicants are evaluated on:

- Academic preparedness for upper-division work
- Written and verbal communication skills
- Prior professional practice experience
- Leadership potential in maternal health and midwifery care

Hybrid/Virtual Classes

Heritage School of Midwifery (HSM) offers a hybrid distance learning option for theory courses. Students may attend these specific courses virtually via **Microsoft Teams** for synchronous learning or access course materials asynchronously through **Moodle LMS**, our learning management system.

Virtual Learning Options:

- **Synchronous Learning:** Live instruction with the teacher and students present in a virtual classroom via Microsoft Teams.
- **Asynchronous Learning:** Course materials, assignments, and resources will be available through Moodle LMS, allowing students to engage in coursework on their own schedule while meeting assignment deadlines.

Remote Attendance Requirements:

To qualify for remote attendance, students must meet the following criteria:

- **Technology Requirements:**
 - Access to a computer (laptop preferred) with audio and a webcam.
 - Reliable internet connection (minimum **3 Mbps DSL**, preferably **50 Mbps high-speed internet**).
- **Technical Skills:**
 - Ability to navigate Microsoft 365, email, and a word processing program.
 - Willingness to learn and use Moodle LMS and other school-required programs.
- **Virtual Classroom Conduct:**
 - Students must be **on time** and **fully present** in the Teams meeting.
 - Participation must take place in a **quiet, distraction-free environment**.
 - Students **cannot** attend class while driving or in an unsuitable learning environment; if this occurs, they may be asked to leave the virtual classroom.

HSM Discrimination Policy

HSM does not discriminate based on age, color, disability, gender, marital status, national and ethnic origin, race, religion, or sexual orientation; HSM grants to all the activities, privileges, programs, and rights generally accorded or made available to any members of the organization.

Transferability of Credits

Students who have earned credits at another institution may request a **Credit Transfer Review** at least **four weeks prior to course registration**. To initiate this process, students must submit the following to the **Academic Director**:

- **Credit Transfer Review Form**

- **Official transcripts** showing the credits earned
- **Course syllabi and descriptions** for evaluation

Credits will be reviewed to determine whether they align closely enough with HSM's curriculum for transfer. In some cases, courses must have been completed within the **last 3–5 years** to qualify. A minimum grade of **C or higher** is required for transferred credits. Students will be notified of credit transferability **at least one week before the start of classes**.

HSM accepts credit from the following sources:

- **Accredited college or university courses**
- **ACE (American Council on Education) credits**
- **CLEP (College-Level Examination Program)**
- **Sophia Learning courses**
- **Advanced Placement (AP) exams**
- **StraighterLine courses**
- **AICE (Advanced International Certificate of Education) credits**
- **IB (International Baccalaureate) credits**

Certificate in Maternal Health Medical Assisting (CMHMA) Transfer Credit Policy

As per **Florida law**, Students must complete at least **25%** of the CMHMA program at the Heritage School of Midwifery.

Associate of Applied Science in Direct Entry Midwifery (AAS) Transfer Credit Policy

As per **Florida law**, transferred credits cannot reduce a student's time at HSM to **less than two years**. The maximum number of transferable credits is **45**.

Bachelor of Science in Midwifery (BSM) Transfer Credit Policy

As per **Florida law**, Students must complete at least **25%** of the BSM program at the Heritage School of Midwifery.

Students transferring from HSM to another institution must verify credit transferability with that institution, as acceptance policies may vary.

Experiential Transfer Credit Policy

Overview

Heritage School of Midwifery (HSM) recognizes that students may have gained valuable knowledge and skills through prior learning experiences outside of traditional academic settings. HSM offers qualified students the opportunity to earn credit for demonstrated competencies acquired through work experience, military

service-related training, professional training, volunteer work, independent study, or other non-academic learning experiences.

Eligibility Requirements

- Students must be officially enrolled in the Certificate in Maternal Health Medical Assisting (CMHMA) or Associate of Science in Direct Entry Midwifery (AAS) Programs
- Students must have completed at least one semester at HSM before applying for experiential credit
- Students must be in good academic standing (minimum 2.5 GPA)
- Prior learning experiences must be relevant to the midwifery curriculum and program learning outcomes

Credit Limitations

A maximum of 25% of total program credits (7 credits out of 31 for CMHMA; 23 credits out of 93 for AAS in Direct Entry Midwifery) may be earned through experiential transfer credit

- Clinical Lab credits (CLI courses) cannot be awarded through experiential transfer credit; all clinical requirements must be completed as part of the HSM program
- Credits awarded through experiential learning do not carry a letter grade and are recorded as "CR" (Credit) on the transcript
- Experiential credits do not factor into GPA calculations

Application Process

1. **Initial Consultation:** Students interested in pursuing experiential credit must schedule a meeting with the Academic Coordinator and/or Academic Director to discuss eligibility and the application process
2. **Portfolio Development:** Students must compile a comprehensive portfolio that includes:
 - Detailed narrative describing the prior learning experience
 - Documentation of the experience (certificates, licenses, employment records, letters of verification, etc.)
 - Reflective essay connecting the experience to specific HSM course learning outcomes
 - Evidence of competency (work samples, projects, photographs, videos, etc.)
3. **Course Identification:** Students must clearly identify which HSM course(s) they are seeking credit for and demonstrate how their prior learning aligns with course objectives

4. **Portfolio Submission:** Completed portfolios must be submitted to the Academic Director and/or Academic Dean at least 60 days before the start of the semester in which credit is requested
5. **Portfolio Review:** A faculty committee consisting of Executive Director, Academic Dean, and Core Faculty Member will review the portfolio and may:
 - Request additional documentation or clarification
 - Conduct an interview with the student
 - Require demonstration of skills or knowledge through testing, practical examination, or project completion
6. **Credit Decision:** The faculty committee will determine whether to:
 - Award full credit for the identified course(s)
 - Award partial credit
 - Deny credit

Students will be notified in writing of the decision within 30 days of portfolio submission

Assessment Criteria

Experiential learning will be evaluated based on:

- **Relevance:** The learning must relate directly to HSM course content and learning outcomes
- **Quality:** The learning must be at a college level appropriate to the course for which credit is sought
- **Depth:** The learning must demonstrate comprehensive understanding, not superficial exposure
- **Currency:** The learning should generally have occurred within the past 5 years (exceptions may be made for ongoing professional practice)
- **Documentation:** Adequate evidence must be provided to verify the learning experience

Portfolio Fee

A non-refundable portfolio review fee of \$100 per course is required at the time of submission. If credit is awarded, students will pay the current per-credit tuition rate for the credits earned.

Appeal Process

Students who disagree with the credit decision may submit a written appeal to the Director of Education within 14 days of receiving the decision. The appeal must include specific reasons for disagreement and any additional supporting documentation. The Director's decision on the appeal is final.

Records

All experiential credit awards are recorded on the official HSM transcript with the notation "Experiential Credit" and do not include a letter grade.

Policy Updates

HSM reserves the right to modify these policies at any time. Students will be notified of changes, and the policies in effect at the time of application will apply.

Important Note

All clinical requirements mandated by as defined by the Chapter 467 Florida Statutes and the North American Registry of Midwives (NARM) must be completed as specified, regardless of prior experience. Experiential credit does not exempt students from clinical requirements.

Competency-Based Credit Policy

Overview

HSM's Certificate in Maternal Health Medical Assisting (CMHMA) & Associate of Applied Science in Direct Entry Midwifery (AAS) Programs recognizes that students learn at different paces and may have varying levels of prior knowledge and experience. The competency-based credit policy allows students to demonstrate mastery of course content and earn credit by successfully completing competency assessments, regardless of the time spent in formal instruction.

Eligible Courses

The following courses may be available for competency-based credit:

- BIO110 - Anatomy & Physiology I
- BIO110L - Anatomy & Physiology I Lab
- BIO110 - Anatomy & Physiology II
- BIO110L - Anatomy & Physiology II Lab
- MED102 - Medical Terms & Charting
- DIA 201 - Screening and Diagnostic Testing
- MID101 - Midwifery Skills I
- MID102 - Midwifery Skills II

Note: Any other Lab courses not listed above in list (BIO101L, BIO103L), skills courses not listed above in list (MID201, MID202), and clinical courses (CLI courses) are NOT eligible for competency-based credit and must be completed through traditional enrollment.

Credit Limitations

- A maximum of 12 credits may be earned through competency-based assessment
- Credits earned through competency assessment are recorded as "CR" (Credit) and do not carry a letter grade
- Competency credits do not factor into GPA calculations
- Students may attempt competency assessment for each eligible course only once

Eligibility Requirements

- Students must be officially enrolled in the Certificate in Maternal Health Medical Assisting or Associate of Applied Science in Direct Entry Midwifery Programs
- Students must be in good academic standing (minimum 2.0 GPA)
- Students must complete the competency assessment request form and receive approval before beginning the assessment process

Assessment Process

1. Application

- Students must submit a Competency Assessment Request Form to the Academic Coordinator and/or Academic Director at least 30 days before the semester in which credit is requested
- The request must include:
 - Course(s) for which competency assessment is sought
 - Brief statement of prior knowledge or experience in the subject area
 - Reason for requesting competency-based credit

2. Approval

- The Core Faculty designated course instructor and Academic Dean will review the request
- If approved, the student will receive detailed information about the assessment requirements and timeline
- If denied, the student will be provided with an explanation and must complete the course through traditional enrollment

3. Assessment Components

Competency assessments may include one or more of the following:

- **Comprehensive Written Examination:** Covers all course learning objectives and content

- **Practical Demonstration:** Hands-on skills assessment (where applicable)
- **Portfolio Submission:** Evidence of prior learning and mastery
- **Oral Examination:** Interview with course instructor to assess depth of understanding
- **Project or Paper:** Comprehensive assignment demonstrating mastery of course concepts

4. Scoring Standards

- Students must achieve a minimum score of 85% (B) on all assessment components to earn credit
- If a student scores below 85% on any component, credit is not awarded and the student must enroll in the course through traditional means
- Students may not retake competency assessments

5. Timeline

- Students must complete all assessment components within 30 days of approval
- Extensions may be granted in extenuating circumstances with approval from the Academic Dean

Fees

- **Assessment Fee:** \$150 per course (non-refundable, paid at time of application)

Preparation Resources

Students are responsible for their own preparation for competency assessments. HSM recommends:

- Reviewing the course syllabus and learning objectives
- Consulting the required textbooks and reading materials
- Utilizing online resources and study guides
- Meeting with the course instructor to clarify expectations (optional)

HSM does not provide formal instruction or tutoring for students preparing for competency assessments.

Academic Integrity

All competency assessments must be completed independently unless otherwise specified. Any evidence of academic dishonesty, including plagiarism, cheating, or unauthorized assistance, will result in:

- Immediate failure of the assessment
- Ineligibility for future competency-based credit

- Possible disciplinary action up to and including dismissal from the program

Appeal Process

Students who disagree with the assessment outcome may submit a written appeal to the Academic Dean within 14 days of receiving results. The appeal must include:

- Specific reasons for disagreement
- Supporting documentation or evidence
- Requested resolution

The Academic Dean will review the appeal and issue a final decision within 14 days. This decision is final.

Records

All competency-based credits are recorded on the official HSM transcript with the notation "Competency Credit" and do not include a letter grade.

Policy Updates

HSM reserves the right to modify these policies at any time. Students will be notified of changes, and the policies in effect at the time of application will apply.

Important Note

All clinical requirements mandated by as defined by the Chapter 467 Florida Statutes and the North American Registry of Midwives (NARM) must be completed as specified, regardless of prior experience. Competency-Based credit does not exempt students from clinical requirements.

Course Drop/Add Policy

A current schedule of classroom hours for each semester will be available on RosarioSIS⁵ prior to the beginning of classes. Students must pay their tuition in full by the start of their first class or pay a \$50 late payment fee per course. Students have until the end of the second week of the semester to drop classes without a financial penalty. Withdrawing from a class after the add/drop date, but before the last day to withdraw will receive a grade of "W", but not a refund. Withdrawing after the last day to withdraw will result in a grade of "WF", and no refund.

⁵Rosario SIS is our online student management system. Students will be taught the basics of using RosarioSIS during orientation.

To add or drop a course after the first week has started; students must fill out the appropriate form, have it signed by the Executive Director, and submit it (plus applicable late fees) to the office. New students are strongly encouraged to apply early to allow time for clinical placement. Scheduling at clinical sites will be done in collaboration with our Clinical Coordinator, the student, and the preceptors.

Students may not attend classes at HSM unless they have registered and paid for those courses. Students who do not attend at least one of the first two meetings of a class or clinical experience may be dropped from the course with refund. Refer to the Fiscal Information section for more information on tuition and refunds.

Students must purchase their own supplies and textbooks. Before class starts, instructors will publish syllabi containing the textbooks and supplies required for each class. See the Tuition and Fees section for more information about books and supplies.

Non-Matriculating Students

If space permits, non-matriculating students can register for classes the week before class starts. They will be billed full tuition for all classes taken, plus equipment and technology fees. Not all courses are open to non-matriculating students. Contact the Executive Director before registering.

Class Breaks

Students will be given 10 minutes of break time for each 50 minutes of instruction. Instructors will choose when the students take their allotted breaks.

Academic Calendar 2025-2026

Fall 2025 Semester: August-December

March 3 - July 26	Application Period
August 1 - August 9	Enrollment
August 22	Orientation
August 29	Classes Begin
September 6	Drop/Add Ends
October 18	Last Day to Withdraw and receive a "W"
November 23-29	Fall Break
December 13	Last Day of Fall Semester

Spring 2026 Semester: January-April

August 22 - December 14	Application Period
December 15 - December 18	Enrollment
December 19	Orientation
January 2	Classes Begin
January 10	Drop/Add Ends
February 21	Last Day to Withdraw and receive a "W"
April 18	Last Day of Spring Semester
March 22 - March 29	Spring Break

Summer 2026 Semester: May-August

December 29 - April 12	Application Period
April 13 - April 17	Enrollment
April 24	Orientation
May 1	Classes Begin
May 9	Drop/Add Ends
June 20	Last Day to Withdraw and receive a "W"
June 26 - July 5	Summer Break
August 15	Last Day of Summer Semester

There are 3 semesters every year, and each semester is 16 weeks long (15 weeks of class plus one week of break).

In the event of a hurricane, the week following the fall semester (December 14-20) will be designated for make-up classes to ensure that all missed sessions are rescheduled.

Skills Day

Skills Day is conducted each semester during the final in-person session of the Midwifery Skills course for that term. This structured assessment is designed to evaluate student progress from the beginning of the program to the present, ensuring the development of competencies required for safe and effective midwifery practice. Assessments are administered by Clinic Directors and/or Deans and are intended to provide a comprehensive evaluation of student readiness. Evaluations incorporate multiple modalities, including:

- **Oral examinations** to assess clinical reasoning, communication, and critical thinking.
- **Written examinations** to measure theoretical knowledge, comprehension, and application of evidence-based practice.
- **Practical examinations** to evaluate hands-on proficiency in essential midwifery skills within a supervised or simulated clinical setting.

Skills Day functions as a formative competency checkpoint, allowing faculty to verify student progress toward program learning outcomes and ensuring alignment with professional standards for Licensed Midwives. Results from Skills Day guide ongoing instruction, remediation where necessary, and support students in their trajectory toward independent practice.

Schedule

Hybrid model

- **Asynchronous online coursework** for all didactic classes, allowing students to study on a flexible schedule.
- **In-person skills intensives** held typically two days per month (Thursday, Friday and/or Saturday), based on cohort availability and faculty scheduling.
- **Clinicals:** Arranged directly between the student and their approved preceptor, offering maximum flexibility. Most students begin with 1-3 days per week during Year 1, increasing to 3-5 days per week by the final year.

Grading Policy

Academic performance will be graded on the following scale:

A	= 91-100%
B	= 81-90%
C	= 71-80%
D	= 61-70%
F	= 0-60%
I	= Incomplete
IP	= In progress (Clinical Labs)
W	= Withdrawn
WF	= Withdrew after withdrawal date or failed due to academic dishonesty
X	= Audited Class

GPA is calculated using a point per credit system.

A	= 4 points
B	= 3 points
C	= 2 points
D	= 1 point
F	= 0 points

The total number of points earned is divided by the number of credits attempted, and the result is the GPA.

Academic Standing

Honor Roll:	Student has earned all A's
In Good Standing:	Student has earned C's or better
Academic Warning	Student earned D's or F's the previous semester.
Academic Probation:	Student not making Satisfactory Academic Progress. Students must maintain a cumulative GPA of 2.5 or higher and successfully complete at least 67% of the attempted credits.

Failing and Repeating a Course

If a student feels that s/he is not doing well in a course, s/he should immediately make an appointment with the instructor or Academic Director, who will attempt to assist the student in finding a tutor. A grade of a "D" or an "F" is considered failing a course. If a student fails a course, s/he will have to repeat failed course. After the student successfully completes the course, his/her GPA will include both the failed grade and the passing grade. Failing a course will result in Academic Warning. If the course is a prerequisite for a subsequent course, the student may not register for the subsequent course until the prerequisite course has a passing grade. This may result in the student attending only part time, or more than full time. The extra time needed to make up failed and subsequent courses is counted towards the maximum time frame. Failing a class more than once or failing more than two classes may result in dismissal.

Incomplete Policy

If a student has completed at least 80% of a course and needs an extension at the end of a semester, s/he may request an “Incomplete” grade from the instructor. The instructor will decide if the student’s reasons are compelling enough to grant the request. If a request is approved, the student will receive an “I” grade and no credit until the work is completed. Student and Instructor will decide on a plan for completing the coursework, not to exceed one semester. If coursework is not completed by the end of the next semester, or within the agreed upon time frame, the student may receive an “F” for the course. If an incomplete course is a prerequisite for a subsequent course, the student may not register for the subsequent course until the prerequisite course has a passing grade.

Auditing Courses Policy

If space is available after matriculating students enroll, students may request to audit a course. Auditing a course allows a student to take a course for no credit, without affecting GPA (“X” grade). The student is still expected to participate in class, except for tests. Prerequisites must still be met, and approval is needed from both the Executive Director and instructor. Audited classes cost the same as a credit course, and if the course is repeated for credit, full price will still apply. However, if a student has taken and passed a course for credit, s/he may audit the course in the future for free. If a student wishes to change the audit/credit status of a course, s/he must do so before the add/drop date.

Academic Warning

Students who receive a “D” or “F” will be put on Academic Warning. These students will be required to meet with the Academic Director for counseling before the following semester and again halfway through the next semester. They will be encouraged to seek tutoring. Tutoring services may have an additional cost, to be determined by the tutor.

Academic Probation

Any student who has a GPA below 2.5 or does not complete 67% of the cumulative attempted credits will be placed on academic probation for failing to make satisfactory academic progress. See the Satisfactory Academic Progress (SAP) Policy section for full SAP standards, warning procedures, suspension processes, and appeal rights. Students on academic probation will be required to have a performance review with the Academic Director before the start of the next semester. Students remain on probation until their GPA has risen to at least 2.5 and they are completing more than 67% of attempted credits. Students who are on Academic Probation for more than two semesters may be considered for dismissal.

Maximum Timeframe for Program Completion

Students must complete their program within the maximum timeframe allowed. The maximum timeframe is defined as **150% of the published program length**, except where otherwise specified.

- The **Bachelor of Science in Midwifery (BSM)** must be completed within **150% of the program length**.

- The **Certificate in Maternal Health Medical Assisting** must be completed within **150% of the program length**.
- The **3-Year Associate of Applied Science in Direct Entry Midwifery Program (AAS)** must be completed within a maximum of **6 years**.

If a student cannot meet graduation requirements within the applicable timeframe, the student will not be making Satisfactory Academic Progress and may be dismissed.

Satisfactory Academic Progress (SAP) Policy

Heritage School of Midwifery requires all students to maintain Satisfactory Academic Progress (SAP) toward program completion. SAP is evaluated at the end of every semester for all enrolled students. Failure to maintain SAP has academic consequences and may affect eligibility for institutional scholarships and payment plans.

SAP Standards — Three Components

SAP is measured by three independent standards. A student must meet ALL three to be considered making satisfactory progress.

Component 1 — Qualitative Standard (GPA)

Students must maintain a minimum cumulative GPA of 2.5 (on a 4.0 scale) at all times. A GPA below 2.5 at any SAP evaluation point constitutes failure to meet the qualitative SAP standard.

Component 2 — Quantitative Standard (Pace of Completion)

Students must successfully complete at least 67% of all credits they have cumulatively attempted. Formula: Credits Successfully Completed / Credits Attempted = Completion Rate. Attempted credits include: all enrolled credits, W, F, WF, I, and repeated courses. Grades that count toward completion: A, B, C, D. Grades that do NOT count: W, F, WF, I (until resolved). Audits (X) are excluded from both columns.

Component 3 — Maximum Timeframe

Students must complete their program within the maximum allowable timeframe: CMHMA: 150% of the published 8-month program length; AAS Direct Entry Midwifery: Maximum 6 years from the date of first enrollment; BSM: 150% of the published program length. Once a student has exceeded 150% of required credits (or the 6-year AAS limit), they are no longer making SAP regardless of GPA or completion rate.

SAP Evaluation Schedule

SAP is evaluated at the end of every semester after final grades are posted. For new students, the first SAP evaluation occurs after Semester 1. Students receive written SAP status notification via official HSM email within two weeks of semester end.

SAP Warning

A student who fails to meet one or more SAP standards at a semester evaluation is placed on SAP Warning for the following semester. During a SAP Warning semester, the student remains enrolled and may continue attending classes and clinicals; the student must meet with the Academic Director within the first two weeks of the warning semester to develop a SAP Academic Plan; and institutional scholarships and payment plan eligibility are placed under review. If the student meets all SAP

standards at the end of the Warning semester, the Warning is removed and the student returns to Good Standing. Failure to meet SAP standards at the end of the Warning semester results in SAP Suspension.

SAP Suspension

A student on SAP Suspension may not enroll in the following semester unless a successful appeal is filed. During suspension, the student is administratively withdrawn from all registered courses for the upcoming semester, clinical participation is suspended, institutional scholarships are suspended, and the student may not register for any courses until formal reinstatement is granted.

SAP Appeal Process

A student placed on SAP Suspension may appeal if the failure was due to extenuating circumstances beyond their control (serious illness or injury, death of an immediate family member, or other documented extraordinary circumstances). The appeal must be submitted within 14 calendar days of the SAP Suspension notice and must include: a personal statement explaining the circumstances; supporting documentation; and a Student Recovery Plan. The Academic Director and Executive Director will issue a written decision within 14 calendar days of receipt. The decision is final. An approved appeal places the student on an Academic Plan for the return semester.

Academic Progress Warning and Clinical Suspension Policy

HSM is committed to student success. This policy establishes a clear, fair, and consistent process for identifying students who fall behind academically, providing structured support, and — when necessary — temporarily suspending clinical participation to protect both the student and the patients they serve. This policy applies to all matriculating students enrolled in the CMHMA and AAS programs.

Grounds for Issuing a Warning

An Academic Progress Warning may be issued when a student: has one or more outstanding or incomplete assignments past the original due date; has failed to submit required documentation in Typhon within the 7-day window; is at risk of falling below a 2.5 cumulative GPA based on current semester performance; has not responded to prior outreach from faculty or academic/clinical staff within 5 business days; or has missed more than 15% of scheduled clock hours for any course in the current semester without an approved excuse.

Step 1 — Initial Outreach (Informal)

Before issuing a formal written warning, faculty or the Academic/Clinical Coordinator will attempt informal contact with the student via phone, email, or text to offer support and identify barriers. A minimum of one documented outreach attempt is required before a formal warning is issued.

Step 2 — Academic Progress Warning Notice (Formal Written Warning)

If informal outreach does not result in resolution within 5 business days, the Academic Director or Clinical Director issues a formal Academic Progress Warning Notice. This notice identifies outstanding assignments, sets a clear deadline (minimum 5 calendar days, maximum 14 calendar days), states that failure to meet the deadline will result in temporary clinical suspension, and invites the student to respond within 48 hours. Issuance of a warning does not automatically trigger Academic Probation, but the underlying grade impact may do so.

Step 3 — Deadline Review and Clinical Suspension

Upon the deadline stated in the warning notice, the Academic/Clinical Coordinator reviews submission status. If all requirements are met, the warning is resolved and closed. If partial completion with communication, a brief extension of no more than 7 additional calendar days may be granted once. If no completion or no response, a Final Notice is issued immediately and clinical suspension takes effect. Clinical Suspension means the student is immediately prohibited from attending scheduled clinical shifts, assisting at births, or logging clinical hours in Typhon.

Reinstatement from Clinical Suspension

A suspended student may be reinstated only after: all outstanding assignments are completed and submitted; the student notifies the Academic/Clinical Coordinator in writing; faculty reviews the submitted work and confirms it meets academic standards; and the Academic Director or Clinical Director issues written clearance. Reinstatement is not automatic upon submission — faculty review is required (typically 3-5 business days).

Escalation to Dismissal

A student who fails to respond to the Final Notice within 48 hours, or who fails to complete the outstanding work within the extended deadline, will be referred to the Academic Director and Executive Director for a formal performance review. Depending on the outcome, the student may be placed on Academic Probation, receive a failing grade, or be dismissed from the program.

Absences

General Policy

Students are required to attend **at least 75% of the total clock hours** for each course. Students may be absent for **up to 25%** of the scheduled clock hours for that course. All absences within this limit must be **excused**, and students are responsible for arranging with their instructors to complete any missed assignments, assessments, or required activities.

Excused Absences

An absence will be excused for the following reasons:

- Illness of the student or the student's dependent
- Death in the student's immediate family
- Observance of religious holidays (with advance notice to HSM and the instructor)
- Birth-related absence (see policy below)

Documentation Requirements

HSM administration or faculty may require **written, verifiable documentation** to support the reason for an absence. If documentation is requested but not provided, the absence may be marked unexcused. In such cases, instructors may apply grade penalties or deny make-up opportunities for quizzes or tests at their discretion.

Some courses are less than a semester long. See the instructor's syllabus for details on their absence policy.

Birth-Related Absences

Birth-related absences occur when a student enrolled in Clinical Lab is on-call for an assigned client and must attend the client's labor and birth, resulting in the student being unable to attend scheduled class sessions. For example, if a student is on-call Thursday and is called to support a client at 4:00 pm but remains with the client through 6:00 pm the following day, the student's absence from Friday's classes qualifies as a birth-related absence. Students are required to be **off call for all scheduled classes**, except when attending an actively laboring client under this policy.

To qualify as a birth-related absence, the following conditions must be met:

- The student must be enrolled in **Clinical Lab**.
- The birthing individual must be a client of the student's assigned **Preceptor**.
- Students may use birth-related absences for **up to 25% of the total clock hours** for each course per semester. Any birth-related absences beyond this limit will be considered unexcused.
- The student must notify each instructor **before the start of class** when possible. If the instructor cannot be reached, the student must contact the Executive Director.
- All missed assignments must be made up promptly. Some assignments—such as quizzes—may not be eligible for make-up at the instructor's discretion. Students should review the syllabus for each instructor's specific make-up policy.
- The student must submit a **Birth-Related Absence Form** to each instructor for every missed class. The form must include the Preceptor's signature, the date and time of the birth, and the dates and times the student attended the birth.

Unexcused Absences

An absence will be considered unexcused if:

- The student exceeds **25% of the total clock hours** allowed for absences in a course, even if the reason would otherwise be excused
 - Required documentation is missing, incomplete, or not submitted as requested
- Unexcused absences may result in grade penalties or inability to make up missed work, at the instructor's discretion. Excessive unexcused absences may result in failing the course).

Leave of Absence

A request must be submitted in writing to the Executive Director describing the reasons for the request and an estimated date of return. All tests, assignments and clinical work must be made up on a schedule approved by the faculty. A leave of

absence may be requested for no more than one year. To be considered for an approved leave of absence a student must be in good academic standing with no “Incompletes” pending and be current in all financial obligations to the school. To ensure continuity and logical progression, it may be necessary for students returning from a leave of absence to wait a semester or two until the courses they need are available.

Military Service Members

HSM values our armed forces. We will grant an extended leave of absence to all military students who are leaving for active duty. Upon return, the students will be readmitted as soon as in-sequence courses are available to pick up where he or she left off. The student will be readmitted to the same program, at the same enrollment status, with the same number of completed credits, and the same academic standing. HSM will make every effort to help the student to prepare for returning to school. If more than 2 years have elapsed since the student left the program, the student will be tested to see if there is a need to repeat any core classes or other course material deemed necessary to successful continuation in the program. In this case, the student will be required to attend the class but will not be charged tuition or fees. Course material or clinical experience that needs to be reviewed or repeated will be assessed on a case-by-case basis.

Notice of intent to return must be submitted not later than 3 years after completion of service, and not later than 2 years after recovery from service-related illness or injury. If more than 5 years have elapsed since the student left the program, s/he may need to reapply.

Students with Disabilities

Academic accommodation will be made for students with physical, emotional, or learning disabilities. Students with disabilities must provide written documentation of their disability from a licensed health care provider and a written request for academic accommodation. Requests and documentation should be given to the Executive Director before the first week of class. Academic accommodation will be established on an individual basis.

Graduation Requirements⁶

- Complete all classes listed in the program curriculum with a grade of “C” or better, and a cumulative GPA of 2.5 or higher.
- Finish and submit documentation for all clinical requirements, including hours, experiences, and skills.
- Meet all financial obligations.

Student Records

Student records are kept on file at HSM. Students may see their grades by accessing their RosarioSIS account. Official transcripts may be ordered by filling out a Transcript Release form and submitting it to the office. The student will be charged \$12 per copy. Students will receive 3 copies of their official transcripts upon graduation. Transcripts are kept on record for as long as the school exists. Clinical

⁶ See Clinical section for the requirements to get a CPM or LM after graduation.

and other academic records will be kept for 5 years after graduation or withdrawal/dismissal before being purged.

Notification of Rights under FERPA for Postsecondary Institutions

The Family Educational Rights and Privacy Act (FERPA) affords eligible students certain rights with respect to their education records. (An “eligible student” under FERPA is a student who is 18 years of age or older or who attends a postsecondary institution.) These rights include:

1. The right to inspect and review the student's education records within 45 days after the day Heritage School of Midwifery and Natural Health Sciences (“HSM”) receives a request for access. A student should submit to the Executive Director a written request that identifies the record(s) the student wishes to inspect. The Executive Director will plan for access and notify the student of the time and place where the records may be inspected.
2. The right to request the amendment of the student’s education record that the student believes is inaccurate, misleading, or otherwise in violation of the student’s privacy rights under FERPA. A student who wishes to ask the school to amend a record should write the Executive Director, clearly identify the part of the record the student wants changed and specify why it should be changed.

If the school decides not to amend the record as requested, the school will notify the student in writing of the decision and the student’s right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the student when notified of the right to a hearing.

3. The right to provide written consent before the university discloses personally identifiable information (PII) from the student's education records, except to the extent that FERPA authorizes disclosure without consent.

The school discloses education records without a student’s prior written consent under the FERPA exception for disclosure to school officials with legitimate educational interests. A school official is a person employed by HSM in an administrative, supervisory, academic, research, or support staff position (including law enforcement unit personnel and health staff); a person serving on the board of trustees; or a student serving on an official committee, such as a disciplinary or grievance committee. A school official also may include a volunteer or contractor outside of HSM who performs an institutional service of function for which the school would otherwise use its own employees and who is under the direct control of the school with respect to the use and maintenance of PII from education records, such as an attorney, auditor, or collection agent or a student volunteering to assist another school official in performing his or her tasks. A school official has a legitimate educational interest if the official needs to review an education record to fulfill his or her professional responsibilities for HSM.

4. The right to file a complaint with the U.S. Department of Education concerning alleged failures by the HSM to comply with the requirements of FERPA. The name and address of the Office that administers FERPA is:

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, SW
Washington, DC 20202

FERPA permits the disclosure of PII from students' education records, without consent of the student, if the disclosure meets certain conditions found in §99.31 of the FERPA regulations. Except for disclosures to school officials, disclosures related to some judicial orders or lawfully issued subpoenas, disclosures of directory information, and disclosures to the student, §99.32 of FERPA regulations requires the institution to record the disclosure. Eligible students have a right to inspect and review the record of disclosures. A postsecondary institution may disclose PII from the education records without obtaining prior written consent of the student:

- To other school officials, including teachers, within HSM whom the school has determined to have legitimate educational interests. This includes contractors, consultants, volunteers, or other parties to whom the school has outsourced institutional services or functions, provided that the conditions listed in §99.31(a)(1)(i)(B)(1) - (a)(1)(i)(B)(2) are met. (§99.31(a)(1))
- To officials of another school where the student seeks or intends to enroll, or where the student is already enrolled if the disclosure is for purposes related to the student's enrollment or transfer, subject to the requirements of §99.34. (§99.31(a)(2))
- To authorized representatives of the U. S. Comptroller General, the U. S. Attorney General, the U.S. Secretary of Education, or State and local educational authorities, such as a State postsecondary authority that is responsible for supervising the university's State-supported education programs. Disclosures under this provision may be made, subject to the requirements of §99.35, in connection with an audit or evaluation of Federal- or State-supported education programs, or for the enforcement of or compliance with Federal legal requirements that relate to those programs. These entities may make further disclosures of PII to outside entities that are designated by them as their authorized representatives to conduct any audit, evaluation, or enforcement or compliance activity on their behalf. (§§99.31(a)(3) and 99.35)
- In connection with financial aid for which the student has applied or which the student has received, if the information is necessary to determine eligibility for the aid, determine the amount of the aid, determine the conditions of the aid, or enforce the terms and conditions of the aid. (§99.31(a)(4))
- To organizations conducting studies for, or on behalf of, the school, to: (a) develop, validate, or administer predictive tests; (b) administer student aid programs; or (c) improve instruction. (§99.31(a)(6))
- To accrediting organizations to carry out their accrediting functions. (§99.31(a)(7))

- To parents of an eligible student if the student is a dependent for IRS tax purposes. (§99.31(a)(8))
- To comply with a judicial order or lawfully issued subpoena. (§99.31(a)(9))
- To appropriate officials in connection with a health or safety emergency, subject to §99.36. (§99.31(a)(10))
- Information the school has designated as “directory information” under §99.37. (§99.31(a)(11))
- To a victim of an alleged perpetrator of a crime of violence or a non-forcible sex offense, subject to the requirements of §99.39. The disclosure may only include the results of the disciplinary proceeding with respect to that alleged crime or offense, regardless of the finding. (§99.31(a)(13))
- To the public, the results of a disciplinary proceeding, subject to the requirements of §99.39, if the school determines the student is an alleged perpetrator of a crime of violence or non-forcible sex offense and the student has committed a violation of the school’s rules or policies with respect to the allegation made against him or her. (§99.31(a)(14))
- To parents of a student regarding the student’s violation of any Federal, State, or local law, or of any rule or policy of the school, governing the use or possession of alcohol or a controlled substance if the school determines the student committed a disciplinary violation and the student is under the age of 21. (§99.31(a)(15))

Directory Information

The Family Educational Rights and Privacy Act (FERPA), a Federal law, requires that HSM, with certain exceptions, obtain your written consent prior to the disclosure of personally identifiable information from your education records. However, HSM may disclose appropriately designated “directory information” without written consent, unless you have advised HSM to the contrary in accordance with HSM procedures. The primary purpose of directory information is to allow HSM to include this type of information from your education records in certain school publications. Examples include:

- A playbill, showing the student’s role in a drama production;
- The annual yearbook;
- Honor roll or other recognition lists;
- Graduation programs; and
- Sports activity sheets, such as for wrestling, showing weight and height of team members.

Directory information, which is information that is generally not considered harmful or an invasion of privacy if released, can also be disclosed to outside organizations without a student’s prior written consent. Outside organizations include, but are not limited to, companies that manufacture class rings or publish yearbooks. In addition, two federal laws require local educational agencies (LEAs) receiving assistance under the Elementary and Secondary Education Act of 1965 (ESEA) to provide military recruiters, upon request, with the following information - names, addresses and

telephone listings – unless students have advised the LEA that they do not want their information disclosed without their prior written consent.⁷

If you do not want HSM to disclose directory information from your education records without your prior written consent, you must notify HSM in writing before the first day of classes. HSM has designated the

following information as directory information:

- Student's name
- Address
- Telephone listing
- Electronic mail address
- The most recent educational agency or institution attended
- Degrees, honors, and awards received
- Student ID number used to communicate in electronic systems that cannot be used to access education records without a password
- Photograph
- Date and place of birth
- Major field of study
- Dates of attendance
- Grade level

⁷ These laws are: Section 9528 of the Elementary and Secondary Education Act (20 U.S.C. § 7908) and 10 U.S.C. § 503(c).

Certificate in Maternal Health Medical Assisting Program Requirements

Semester Credit Conversion Formula

<i>Class Type</i>	<i>Clock Hours per Credit</i>
Theory	15
Practical Lab	30
Clinical Lab	60

Credits	Type	Clock Hours
22	Theory	330
3	Practical Lab	90
6	Clinical Lab	360
31	Total	780
Cost per Credit Hour:		\$335*
Total Tuition Cost:		\$10,385

Clinical Requirements*

Total Clinical Credits:	6***
Birth Observations:	10
Required Home Births:	1
Required Hospital Births:	1
Required Birth Center Births:	1

*All program credits, clock hours, tuition, and fees are subject to change.

Definitions:

Semester credit: A single unit of credit earned over the course of a 15-week semester.

Part time: Less than 9 credit hours per semester.

Full time: 9 credits or more credits per semester

Clock hours: The number of hours the student spends in contact with HSM staff, whether in a classroom or clinical setting. Students get a 10-minute break each hour making a clock hour 50 minutes in length.

Associate of Applied Science in Direct Entry Midwifery Program Requirements

Semester Credit Conversion Formula

<i>Class Type</i>	<i>Clock Hours per Credit</i>
Theory	15
Practical Lab	30
Clinical Lab	60

Credits	Type	Clock Hours
67	Theory	1005
2	Practical Lab	60
24	Clinical Lab	1,440
93	Total	2,505
Cost per Credit Hour:		\$335*
Total Tuition Cost:		\$31,155

Clinical Requirements**

Total Clinical Credits:	24***
Prenatal Exams:	100
Initial Prenatal Exams:	23
Birth Observations:	10
Birth Assists:	20
Birth Managements:	50
Newborn Exams:	50
Postpartum Exams:	50
Continuity of Care:	15
Required Home Births:	5
Required Hospital Births:	2

(See Page 50 for a detailed breakdown of clinical requirements)

*All program credits, clock hours, tuition, and fees are subject to change.

**These requirements meet or exceed all mandates as defined by the Chapter 467 Florida Statutes and the North American Registry of Midwives (NARM) and are subject to change at any time. See Clinical Requirements section for a complete breakdown of the required clinical experiences.

***Students who have completed their academic requirements but have not finished their clinical requirements must continue to register for Clinical Lab using course codes CLI401, CLI402, and CLI403 until all clinical requirements have been met.

Definitions:

Semester credit: A single unit of credit earned over the course of a 15-week semester.

Part time: Less than 9 credit hours per semester.

Full time: 9 credits or more credits per semester

Clock hours: The number of hours the student spends in contact with HSM staff, whether in a classroom or clinical setting. Students get a 10-minute break each hour making a clock hour 50 minutes in length.

Bachelor of Science in Midwifery Program Requirements

Semester Credit Conversion Formula

Class Type	Clock Hours per Credit
Theory	15
Practical Lab	30
Clinical Lab	60

Program Credit Distribution

Credits	Type	Clock Hours
30	Theory	450
30	Total	450

Cost per Credit Hour: \$335*
Total Tuition Cost: \$10,050

*All program credits, clock hours, tuition, and fees are subject to change.

Definitions:

Semester credit: A single unit of credit earned over the course of a 15-week semester.

Part time: Less than 9 credit hours per semester.

Full time: 9 credits or more credits per semester.

Clock hours: The number of hours the student spends in contact with HSM staff, whether in a classroom or clinical setting. Students get a 10-minute break each hour making a clock hour 50 minutes in length.

Program Structure: 120 total credits required (90 transfer credits + 30 upper-division credits completed online at HSM)

Certificate in Maternal Health Medical Assisting Curriculum

Year 1, Semester 1

Course Number	Course Name	Credits	Clock Hrs.	Delivery
BIO110	Anatomy & Physiology I	3	45	Virtual
BIO110L	Anatomy & Physiology I Lab	1	30	On Campus
MID101	Midwifery Skills I	1	15	On Campus

Course Number	Course Name	Credits	Clock Hrs.	Delivery
ETH101	Ethics	1	15	Virtual
COM101	Communication	2	30	Virtual
STR101	Strategies for Success	1	15	Virtual
CLI101	Clinical Lab	1	60	Clinical Site
CLI102	Clinical Lab	1	60	Clinical Site
CLI103	Clinical Lab	1	60	Clinical Site
PSY102	Psychology for Midwives	1	15	Virtual
MED102	Medical Terms & Charting	1	15	Virtual
Total		14	360	

Year 1, Semester 2

Course Number	Course Name	Credits	Clock Hrs.	Delivery
BIO111	Anatomy & Physiology II	3	45	Virtual
BIO111L	Anatomy & Physiology II Lab	1	30	On Campus
MID102	Midwifery Skills II	2	30	On Campus
BIO103	Microbiology & Epidemiology	3	45	Virtual
BIO103L	Microbiology Lab	1	30	On Campus
DIA201	Screening & Diagnostic Tests	2	30	Virtual
CLI201	Clinical Lab	3	180	Clinical Site
PHA202	Pharmacology	2	30	Virtual
Total		17	420	

Program Total: 31 Credits / 780 Clock Hours

Associate of Applied Science in Direct Entry Midwifery Curriculum

Year 1, Semester 1

Course Code	Course Name	Credits	Clock Hours	Delivery
BIO101	Reproductive Anatomy and Physiology	2	30	Virtual
BIO101L	Reproductive Anatomy and Physiology Lab	1	30	On Campus
LAW101	Florida Law and Rule	1	15	Virtual
HIS101	History of Midwifery	1	15	Virtual
ETH101	Ethics	1	15	Virtual
COM101	Communication	2	30	Virtual
DOU101	Labor Support	1	15	Virtual
STR101	Strategies for Success	1	15	Virtual
MID101	Midwifery Skills I	1	15	On Campus
CLI101	Clinical Lab	1	60	Clinical Site
Total		12	240	

Year 1, Semester 2

Course Code	Course Name	Credits	Clock Hours	Delivery
BIO112	Genetics, Embryology, & Fetal Development	3	45	Virtual
NUT102	Nutrition	3	45	Virtual
RES102	Research Analysis	1	15	Virtual
PSY102	Psychology for Midwives	1	15	Virtual
MED102	Medical Terms & Charting	1	15	Virtual
MID102	Midwifery Skills II	2	30	On Campus
CLI102	Clinical Lab	1	60	Clinical Site
Total		12	225	

Year 1, Semester 3

Course Code	Course Name	Credits	Clock Hours	Delivery
BIO103	Microbiology & Epidemiology	3	45	Virtual

Course Code	Course Name	Credits	Clock Hours	Delivery
BIO103L	Microbiology Lab	1	30	On Campus
LAC103	Breastfeeding	3	45	Virtual
WEL103	Alternative Modalities I	2	30	Virtual
MID103	Midwifery Skills III	2	30	On Campus
CLI103	Clinical Lab	1	60	Clinical Site
Total		12	240	

Year 2, Semester 1

Course Code	Course Name	Credits	Clock Hours	Delivery
MID201	Antepartum	4	60	Virtual
WEL201	Alternative Modalities II	1	15	Virtual
DIA201	Screening and Diagnostic Tests	2	30	Virtual
MID211	Midwifery Skills IV	2	30	On Campus
CLI201	Clinical Lab	3	180	Clinical Site
Total		12	315	

Year 2, Semester 2

Course Code	Course Name	Credits	Clock Hours	Delivery
MID202	Intrapartum	4	60	Virtual
PHA202	Pharmacology	2	30	Virtual
MID212	Midwifery Skills V	2	30	On Campus
CLI202	Clinical Lab	3	180	Clinical Site
Total		11	300	

Year 2, Semester 3

Course Code	Course Name	Credits	Clock Hours	Delivery
MID203	Postpartum	3	45	Virtual
PED203	Newborn	3	45	Virtual

Course Code	Course Name	Credits	Clock Hours	Delivery
MID213	Midwifery Skills VI	2	30	On Campus
CLI203	Clinical Lab	3	180	Clinical Site
Total		11	300	

Year 3, Semester 1

Course Code	Course Name	Credits	Clock Hours	Delivery
MID301	Gynecology and Women's Health	2	30	Virtual
MID311	Protocol Development	3	45	Virtual
MID321	Collaborative Management	1	15	Virtual
CLI301	Clinical Lab	4	240	Clinical Site
Total		10	330	

Year 3, Semester 2

Course Code	Course Name	Credits	Clock Hours	Delivery
MID302	Establishing a Practice	2	30	Virtual
MID312	Issues in Professional Midwifery	1	15	Virtual
CUL302	Religions and Cultures	1	15	Virtual
MID332	NARM Exam Prep	1	15	Virtual
CLI302	Clinical Lab	4	240	Clinical Site
Total		9	315	

Year 3, Semester 3

Course Code	Course Name	Credits	Clock Hours	Delivery
CLI303	Clinical Lab	4	240	Clinical Site
Total		4	240	

Program Total: 93 Credits / 2,505 Clock Hours

Note: Students who have completed their academic requirements but have not finished their clinical requirements must continue to register for Clinical Lab using course codes CLI401, CLI402, and CLI403 until all clinical requirements have been met.

Course numbers are based on the abbreviated subject name, the year, a random number, and the semester. For example, BIO 201 is a Biology course taught in the

second year, first semester. The letter L denotes Practical Lab. Please see full course descriptions with clock hour requirements at the end of this catalog.

Bachelor of Science Midwifery Curriculum

Year 1, Semester 1

Course Number	Course Title	Credits	Clock Hours	Gen Ed Category
COM401	Advanced Communication for Health Professionals	3	45	Communication
STA402	Applied Statistics for Healthcare	3	45	Mathematics
PSY403	Psychology of Childbearing Families	3	45	Social Science
ETH404	Ethics and Human Rights in Global Health	3	45	Humanities / Ethics
CUL405	Cultural Anthropology in Maternal Health	3	45	Social Science / Culture
Total		15	225	

Year 1, Semester 2

Course Number	Course Title	Credits	Clock Hours	Gen Ed Category
BIO406	Biology of Reproduction and Development	3	45	Natural Science
WEL407	Environmental Health and Community Wellness	3	45	Natural Science
SOC408	Sociology of Birth and Reproductive Health	3	45	Social Science
HIS409	History and Philosophy of Midwifery	3	45	Humanities / History
RES410	Research Methods and Evidence-Based Practice	3	45	Interdisciplinary / Writing
Total		15	225	

Program Total: 30 Credits / 450 Clock Hours

Optional Capstone Seminar

Students may elect to complete MID411 - Capstone Seminar (3 credits / 45 clock hours) as a culminating experience focused on professional synthesis, portfolio development, or scholarly inquiry in lieu of one of the above courses

Clinical Lab Policies

Overview⁸

Every semester, students will enroll in clinical lab to gain real world experience. Throughout these labs, each student will work closely with a Licensed Midwife/preceptor to learn midwifery. Students start by observing, and as they gain skills and experience, they become supervised assistants, and eventually act as a supervised primary.

Student's Clinical Responsibilities:⁹

At the beginning of the preceptor relationship, the student and preceptor will meet to determine their mutual expectations and responsibilities. The preceptor may require the student to complete office duties or other tasks as part of the training. Students are responsible for all travel costs related to clinical duties, including room and board, when necessary.

Students will:

- Keep their CPR and NRP certifications up to date
- Follow the rules and policies set by their preceptor
- Wear their student ID whenever they are working in a clinical capacity
- Have a reliable means of communication (preferably cell phone)
- Have reliable transportation
- Abide by HIPAA regulations (see below)
- Obey Florida midwifery statutes
- Be professional
 - Punctual
 - Appropriately dressed
 - Positive attitude
 - Respectful
- Be ethical
- Be honest

Students will not:

- Practice midwifery without a preceptor present, except in an emergency
- Use the title “midwife” before being licensed
- Falsify records
- Practice midwifery when under the influence of drugs or alcohol or when otherwise impaired (debilitating illness, medication, etc.)
- Fail to show up at a birth while on call

If anyone requests that the student perform clinical duties that violate Florida statutes or these policies, the student should decline, discuss the matter privately with the preceptor, and inform the Clinical Coordinator within 24 hours.

⁸ See the Student Handbook for an in-depth look at the clinical training process.

⁹ See “Code of Conduct” section on page 33 for more information about expected behavior, and consequences for non-compliance.

HIPAA

Students must comply with HIPAA (Health Insurance Portability and Accountability Act) at all times — in the classroom, at the clinical site, and in all written and electronic communications. Core Requirements: Protect all patient health information (PHI) in all forms (written, electronic, verbal). Never share identifying details about patients outside the clinical setting. Follow all clinical site privacy policies in addition to federal HIPAA requirements. Use client codes or code names — never real patient names — in all documentation, Typhon entries, emails, or messages. Redact all names when submitting forms that verify clinical experiences to HSM or NARM. Never input patient health information into any AI tool, personal device, or unauthorized software. Consequences of HIPAA Violations: A HIPAA violation will result in a mandatory performance review with the Clinical Coordinator. The student may be placed on Clinical Probation and removed from clinical lab work for the remainder of the semester, and subject to disciplinary action up to and including dismissal from the program. If a formal complaint is issued by a preceptor or client, the student may be dismissed from the midwifery program. HIPAA violations are also reportable to the Florida Department of Health, which may deny an LM license application.

Professional Liability

As part of the tuition and fees structure, students enrolled in the Program are charged a **mandatory insurance fee**. This fee provides coverage under a **School-maintained professional liability (malpractice) insurance policy** to assist students with legal expenses related to professional liability claims (e.g., malpractice claims) that may arise from participation in clinical training or activities required by the Program. **The only exception is VBACs (Vaginal Birth After Cesarean) in homebirth settings, which are not covered.**

If a Student becomes aware of any incident, occurrence, or situation that may reasonably give rise to a malpractice or professional liability claim, the Student must notify the Clinical Coordinator in writing within **24 hours** of the incident or as soon as practicable. Failure to report an incident in a timely manner may affect the Student's eligibility for coverage under the professional liability policy.

The School's professional liability insurance is subject to the terms, conditions, and limits of the policy. While the School provides coverage for most clinical activities, it **cannot guarantee that sufficient funds will always be available to cover all legal expenses in the event of multiple claims or significant litigation**. If coverage limits are exceeded, the Student will be personally responsible for any additional legal costs, settlements, or judgments arising from professional liability claims.

Given the limitations of the School's policy, the School strongly recommends that Students obtain **individual malpractice insurance policies** to supplement the School's coverage. This provides an additional layer of protection and ensures that the Student is adequately insured in the event of a legal claim.

Clinical Requirements for Associate of Applied Science in Direct Entry Midwifery (AAS) Program

The following is a list of clinical experiences required for graduation:

Phase	Initial Prenatal Exams	Prenatal Exams ¹	Full Continuity of Care ²	Partial Continuity of Care ³	Vaginal Sutures	Births ⁴	Newborn Exams	Postpartum Exams
Phase 1: Observations						10		
Phase 2: Observations as Supervised Assistant	3	25				20	20	10
Phase 3: Clinical Management as Supervised Primary	20	75	5	10	5	50	30	40
Total⁵	23	100	5	10	5	80	50	50

1. Includes Initial Prenatal Exams and all other Prenatal Exams
2. Includes at least 5 Prenatal Exams over 2 trimesters, 1 Birth, 1 Newborn Exam and 2 Postpartum Exams on the same woman within 6 weeks of the birth
3. Includes at least 1 Birth and 1 Prenatal Exam on the same woman
4. Includes all Births, whether or not they qualify as Continuity of Care
5. Florida Law requires students to care for at least 50 women in each of the antepartum, intrapartum, and postpartum periods, although the same woman does not need to be seen in all three.

All clinical requirements are in compliance with Florida Statute 467 and NARM.

Regulations require:

- A minimum of 5 births must be conducted in the home
- A minimum of 2 births must be planned hospital births, which cannot be during an intrapartum transport, but can be an antepartum transport
- No more than five percent (5%) of the required intrapartum managements shall include TRANSFERS in active labor.
- In all categories, the supervised assistant requirements must be completed before the student midwife can begin as a supervised primary midwife.

Clinical Progress Report:

The Clinical Director will speak with each student to review clinical progress at the end of each semester. New students and those on probation may be required to meet with clinical staff more than once per semester if needed.

Clinical Documentation

Students will track their clinical experiences using the online platform, Typhon. All clinical case logs need to be entered into Typhon on a weekly basis to allow ample time for preceptors to review. Typhon will not accept case or time logs that are entered in more than 2 weeks following the encounter. The Clinical Coordinator will audit student case logs monthly and semesterly to monitor student progress.

Clinical Hours

Students will record their clinical hours using the online platform, Typhon. All hours need to be recorded in Typhon within one week. Clinical hours do not include time spent driving to the clinic, hospital, or birth site. 60 clinical hours equal one Clinical Lab credit. The student must complete the minimum required hours based on how many Clinical Lab credits s/he is registered for. For example, if the student is

registered for 3 credits of Clinical Lab, s/he must complete 180 Clinical Lab clock hours. It is likely that a student will complete more than the required number of clinical hours each semester, based on the arrangements made with the preceptor.

Request for Extension

If a student does not complete all of the required Clinical Lab hours, s/he may meet with the Clinical Coordinator to request additional time to complete the remaining hours. The student must provide adequate reason for the request, which will be granted at the Clinical Coordinator's discretion. A grade of IP (In Progress) will be given until the hours are completed. If the hours are not completed by the deadline set by the Clinical Coordinator (1 semester or less), the student will fail the course.

Issues at the Clinical Site

If a problem arises between a preceptor and a student, either can contact the Clinical Coordinator to request mediation. If problems are not resolved by the end of the semester, the student may be withdrawn from that clinical site, and a new preceptor will be secured the following semester.

Preceptors have the right to dismiss students from the site for poor performance or refusal to appear at a birth while on call. If a student is dismissed from the clinical site, that student will have to attend a disciplinary performance review with the Clinical Coordinator. The Clinical Coordinator may decide to dismiss the student from the midwifery program, put the student on clinical probation and give a failing grade for the current Clinical Lab, or require the student to retake relevant coursework. Any further issues while on probation will result in dismissal from the midwifery program.

Clinical Probation

Students who fail to show up for a birth while on call or who have poor performance at the clinical site will be given Clinical Probation. Students on Clinical Probation will not be allowed to continue clinical work until the next semester, which may result in failing the clinical lab. The following semester, the student's preceptor may submit weekly or monthly progress reports to the Clinical Coordinator. Students on Clinical Probation will meet with the Clinical Coordinator to discuss how they will improve in future semesters and may be assigned to a different preceptor.

Students who allow their CPR or NRP certification to lapse will be put on temporary Clinical Probation until they regain their certificate(s). These students will not be allowed to complete clinical work until HSM has their new certification on file.

Students may not change clinical sites without the Clinical Coordinator's approval. If a student changes sites without permission, s/he will not receive credit for any time spent at the unapproved site and must attend a performance review.

NARM Exam

During students' third year, they will take a course to help them prepare for the NARM exam. This exam is required for both the CPM and LM credentials. First, a

student will the Florida Department of health, then they will register and take the exam. Certification and licensure will be granted upon passing the exam and paying all required fees. More information can be found here:

<http://narm.org/category/testing/>

Clinical Supervision Levels, Equipment and Site Requirements

This section provides additional detail about the supervision structure, equipment you are expected to have, and specific requirements for different clinical site types. It supplements the Clinical Lab Policies section of this catalog.

Clinical Preparedness and Required Equipment

Once you begin attending clinical sites regularly, you are expected to come prepared and present yourself as a future healthcare professional. The following are required:

- Stethoscope
- Watch with a second hand (for assessing fetal heart tones and vital signs)
- Professional dress in compliance with your preceptor site's standards
- Current CPR for Healthcare Professionals certification (hands-on; AHA or Red Cross)
- Current NRP (Neonatal Resuscitation Program) certification (hands-on; AAP only)

If you allow your CPR or NRP certification to lapse, you will be placed on temporary Clinical Probation immediately and may not participate in any clinical activities until updated certification is on file with HSM.

Supervision Levels

Level 1 — Observation

Your preceptor performs all clinical tasks. You observe and assist only when directed. This stage builds foundational understanding of midwifery care in a real-world setting.

Level 2 — Assisted Practice

You perform clinical skills under direct preceptor presence with real-time guidance. Your preceptor is physically present and actively supervising every interaction.

Level 3 — Supervised Independence

You perform clinical skills with your preceptor available but not necessarily at your side at all times. However, your preceptor must be physically present at all births — remote availability is never sufficient for any birth event. You must complete all supervised assistant requirements before beginning as a supervised primary midwife.

Student-to-Preceptor Ratio

A maximum of two students may be present at any single clinical event. When two students are present, the preceptor will assign clearly differentiated roles before the event begins. You may never act as the sole attendant at any birth or clinical event regardless of your supervision level.

Clinical Site Change Policy

You may not change clinical sites without prior written approval from the Clinical Coordinator and/or Clinical Director. If you change sites without permission, you will not receive credit for any hours spent at the unapproved site and will be required to attend a mandatory performance review.

Hospital Placement Requirements

Hospital and OB clinical placements require a minimum 60-day lead time before any hospital placement can begin, to allow for Affiliation Agreement negotiation and institutional review. In hospital settings, you must: always be introduced as a “student midwife” or “student clinician”; wear your HSM-issued student identification and any required institutional badges at all times; access the Electronic Health Record (EHR) only for assigned clients and only within your authorized access level; have all EHR documentation co-signed by your supervising preceptor; never independently order medications, diagnostics, or procedures; and complete all required hospital orientation modules before your first clinical day.

Certification

Upon graduation, students may [apply](#) to the Florida Department of Health to become an LM. Once they receive their Florida midwifery license (LM), they can use that to apply to NARM for their CPM by using the LM equivalency application found here: [State Licensed Midwife – North American Registry of Midwives \(narm.org\)](https://www.narm.org/)

CPM vs. LM

The CPM (Certified Professional Midwife) credential is accepted in [most states](#), but Florida is not one of them. In order to practice in Florida, students must apply for their LM (Licensed Midwife) credential. However, both credentials require testing, and Florida accepts the NARM test results as part of the [application for LM](#). Because the application process is similar, and the test qualifies for both credentials, many students will apply for both after graduation.

Employment

After the student has graduated and received an LM and/or CPM, s/he has several options for employment. Some new midwives will join a birth center. Many new midwives will start their own practices close to home. Our curriculum covers the steps necessary to start a practice in Florida, so students will be prepared for this step when they graduate. Although HSM cannot guarantee employment, our administrative staff will help students explore their employment options.

Licensure and Credentialing Disclosures

Heritage School of Midwifery is required to inform students of the licensure and credentialing requirements applicable to its programs and to disclose whether its curriculum meets the educational requirements for licensure in the states where students are located.

HSM Institutional Licensure

Heritage School of Midwifery is licensed by the Florida Commission for Independent Education (CIE), License No. 5610. Florida Commission for Independent Education: 325 West Gaines Street, Suite 1414, Tallahassee, FL 32399-0400 | (888) 224-6684 | www.fldoe.org/policy/cie.

AAS in Direct Entry Midwifery — Florida Licensure Pathway

The AAS program is approved by the Florida Department of Health, Council of Licensed Midwifery, as a Florida-approved midwifery training program. Graduates of HSM's AAS program satisfy the educational requirements to sit for the NARM examination in Florida. Upon passing the NARM examination, graduates are eligible to apply for licensure as a Licensed Midwife (LM) in the State of Florida under Florida Statutes Chapter 467. Graduates who obtain Florida LM licensure through this pathway are also eligible to receive the Certified Professional Midwife (CPM) credential from NARM through the state licensure pathway.

Licensure in Other States

Licensure requirements for midwifery practice vary by state. Completion of HSM's AAS program satisfies Florida's educational requirements for LM licensure. For states not listed on NARM.org, or for students physically located in states where HSM has not made a determination regarding licensure compatibility, students should independently verify licensure requirements with the applicable state licensing board before enrolling. For more information, visit NARM.org for state-by-state licensure requirements.

CMHMA — Medical Assisting

The CMHMA program prepares students for employment as medical assistants in maternal health settings. Medical assisting is not a licensed profession in Florida; no state license is required to practice as a medical assistant in Florida. Students seeking employment in states that do regulate medical assistants should verify those states' requirements independently prior to enrolling.

BSM — Bachelor of Science in Midwifery

The BSM program is designed for students who already hold an LM and/or CPM credential. Completion of the BSM does not independently confer additional licensure rights. Students should consult with their state licensing board regarding any impact of the BSM on their existing licensure.

Approved Clinical Preceptor Sites

The following clinical sites have been reviewed and approved by HSM's Clinical Coordinator and Clinical Directors. Students may only complete clinical hours at approved sites with approved preceptors. Sites and preceptors are subject to annual renewal; the most current list is maintained in the HSM Typhon Clinical Tracking System. Contact your Clinical Director before beginning any new clinical placement.

Abundant Life Birth Center LLC

611 SW Federal Highway, Ste. M, Stuart, FL 34994 | Home Birth Practice |
www.thealbc.com — Approved In-Class Skills Intensive Site

Approved Preceptor(s):

- Verdegem, Tammy, LM
- Aguirre, Karina, LM

Barefoot Birth

2740 N Florida Ave, Tampa, FL 33602 | Home Birth Practice | www.barefootbirth.com

Approved Preceptor(s):

- Young, Charlie, LM, CPM

Beautiful Beginnings Midwifery, LLC

3150 N Wickham Rd, Ste. 1, Melbourne, FL 32935 | Birth Center

Approved Preceptor(s):

- Powers, Rachel, LM, CPM
- Testerman, Susan, LM

Being Born

17499 Hanna Rd, Lutz, FL 33549 | Home Birth Practice

Approved Preceptor(s):

- Datsko, Glenda, LM

Birthways Family Birth Center

4222 McIntosh Ln, Sarasota, FL 34232 | Birth Center / Home Birth Practice |
www.birthwaysfamily.com

Approved Preceptor(s):

- Allison, Aliaja, LM
- Hersey, Christy, LM, CPM
- Lavender, Christina, CPM, LM

Cape Coral Midwifery

6325 Presidential Court, Ste. 1B, Fort Myers, FL 33919 | Home Birth Practice |
www.capecoralmidwifery.com

Approved Preceptor(s):

- Berning, Maureen, LM, CPM

Celebrate Birth Midwifery

1525 Edgewater Beach Dr., Lakeland, FL 33805 | Birth Center | www.celebratebirth.info

Approved Preceptor(s):

- Conord-Morrow, Melissa, LM
- Hannah, Michelle, LM

East Coast Midwifery

2263 NW 2nd Ave, Ste. 206, Boca Raton, FL 33431 | Home Birth Practice |
eastcoastmidwifery.com

Approved Preceptor(s):

- Cerami, Michelle, LM

Fruitful Vine Midwifery Service

2221 University Blvd. West, Jacksonville, FL 32217 | Birth Center | fruitfulvine.com

Approved Preceptor(s):

- Schmidt, Sharon, LM

Guiding Star Tampa Bay Birth & Wellness Center

1900 E Bay Dr., Largo, FL 33771 | Birth Center | guidingstartampa.org

Approved Preceptor(s):

- Masut, Tammy, RN, CNM, APRN

Health First Medical Group

2325 Vidina Dr., Melbourne, FL 32940 | Hospital / OB Practice | www.hf.org

Approved Preceptor(s):

- Colon, Alanna, CNM, ARNP

Heart 2 Heart Birth Center

1110 Lexington Green Lane, Sanford, FL 32771 | Birth Center |

www.h2hbirthcenter.com

Approved Preceptor(s):

- Coon, Robin, LM

Hollywood Birth Center

2316 Hollywood Blvd., Hollywood, FL 33020 | Birth Center |

www.hollywoodbirthcenter.com

Approved Preceptor(s):

- Hinkley, Gelena, LM, CPM

Illuminated Midwifery

215 Lithia Pine Crest, Brandon, FL 33511 | Home Birth Practice |

www.illuminatedmidwifery.com

Approved Preceptor(s):

- Lakey, Kitty, LM, CPM, CLC

In Due Season

5036 7th St, Zephyrhills, FL 33542 | Home Birth Practice

Approved Preceptor(s):

- Bryant, Lucie, LM

Jacksonville Community Midwives

1616 Jork Rd., Jacksonville, FL 32068 | Home Birth Practice |

jacksonvillecommunitymidwives.com

Approved Preceptor(s):

- Stone, Jennifer, LM, CPM

LifeSong Midwifery

2575 Toledo Blade Blvd #3, North Port, FL 34289 | Home Birth Practice |

www.LifeSongMidwiferyCare.com

Approved Preceptor(s):

- Schuchmann, Kristin, CPM, LM

Magnolia Birth House

16821 NE 6th Ave, North Miami Beach, FL 33162 | Birth Center |
www.magnoliabirthhouse.com

Approved Preceptor(s):

- Insua, Dawna, LM, CPM
- Luck, Audrey, LM
- Taitt, Tamara, LM

Midwife Love

126 43rd Ave SW, Vero Beach, FL 32968 | Home Birth Practice | midwifelove.com

Approved Preceptor(s):

- Love, Angela Dawn, CNM, ARNP

Midwife of Miami

9621 SW 163rd Ave., Miami, FL 33196 | Home Birth Practice |
www.themidwivesofmiami.com

Approved Preceptor(s):

- Yepez, Melanie, RN, APRN, LM

Midwife360

2135 S. Congress Ave 1C, Palm Springs, FL 33406 | Home Birth Practice |
midwife360.com

Approved Preceptor(s):

- Halaby, Fadwah, LM

Modern Midwives

2344 3rd St. South, Jacksonville Beach, FL 32250 | Home Birth Practice

Approved Preceptor(s):

- Critchley, Malu, LM
- West, Amanda (Mandi), LM

My Mom Glow

513 Melaluca Dr., Margate, FL 33063 | Home Birth Practice | www.mymomglow.com

Approved Preceptor(s):

- Lobaina, Sandra, LM, CPM

Natural Birthworks LLC

513 Melaleuca Drive, Margate, FL 33063 | Home Birth Practice |
www.naturalbirthworks.com

Approved Preceptor(s):

- Hinkley, Gelena, LM, CPM

Pauline Carr Midwife LLC

4835 Red Oak Drive, Milton, FL 32583 | Home Birth Practice |
www.paulinecarrmidwife.com

Approved Preceptor(s):

- Carr, Pauline, LM, CPM

Peaceful Beginnings North

13129 Broadhurst Lp, Ft. Myers, FL 33919 | Home Birth Practice |
www.pbnmidwifery.com

Approved Preceptor(s):

- Musich, Jamie, LM, CPM

Sarasota Holistic Midwifery

Sarasota, FL | Home Birth Practice

Approved Preceptor(s):

- Lash, Shivani, CPM, LM

Summit Maternity Care

950 Tamiami Tr., Unit 101, Port Charlotte, FL 33953 | Birth Center |

www.summitmaternitycarecenter.com

Approved Preceptor(s):

- Fuentes, Deborah, LM

Sweet Child O' Mine

215 Lithia Pine Crest, Brandon, FL 33511 | Home Birth Practice |

www.sweetchildbirth.com

Approved Preceptor(s):

- Veda (Verbarg), Kimberly, LM

Code of Conduct

Student Behavior

HSM students are expected to maintain the highest ethical standards in the classroom, at clinical sites, and in all professional interactions. Suspected violations should be reported to the Academic or Clinical Coordinator. Violations include but are not limited to:

- **Illegal activities:** Students will act in a professional and ethical manner. They will observe all laws and regulations, inside and outside of the classroom. Students will become familiar with and observe HIPAA laws to protect patient confidentiality. The Florida Department of Health may deny Licensed Midwife applicants who have a criminal record.
- **Cheating:** Cheating of any kind will not be tolerated.
- **Plagiarism:** Plagiarism is when a person claims that someone else's work is his/her own, fails to properly cite sources, or claims that a previously existing work is new and original. All assignments will be original works created by the student with sources properly cited.
- **Deception:** It is not permitted to mislead others, by either action or omission. This is especially important in clinical settings, where a client's choices are often based on the information given to them by medical staff.
- **Professionalism:** Students will dress and act professionally in the classroom, at the clinical site, and when with clients. Disrespectful or unprofessional behavior may result in being dismissed from the preceptor site.

Artificial Intelligence (AI) Usage Policy

HSM recognizes that AI tools — including large language models, AI writing assistants, and AI-powered research tools — are increasingly present in academic and clinical settings. HSM’s AI policy is grounded in three principles: academic integrity, clinical safety, and professional responsibility. AI is a tool, not a substitute for critical thinking, clinical judgment, or the human relationship at the heart of midwifery care.

Permitted Uses of AI

Students may use approved AI tools for: research assistance (identifying sources, summarizing literature); brainstorming and idea generation for assignments; grammar and spelling checking of student-authored writing; self-testing (generating practice questions, flashcards, or explanations of course concepts); and administrative tasks such as drafting personal emails not related to academic submissions.

Prohibited Uses of AI

The following AI uses are prohibited and constitute Academic Dishonesty: submitting AI-generated text as original student work without disclosure and instructor approval; using AI to complete quizzes, exams, or competency assessments; generating, altering, or fabricating clinical documentation, patient records, Typhon logs, or birth records using AI; inputting protected health information (PHI) into any AI tool (constitutes a HIPAA violation); using AI to generate care plans intended for direct use with patients without faculty review; and using AI to misrepresent clinical skills, hours, or experiences.

Disclosure Requirements

When AI use is permitted by an instructor for an assignment, students must disclose that use in the submission with the statement: “This work was completed with the assistance of [AI tool name]. AI was used for [specific purpose]. All analysis, conclusions, and clinical judgments are my own.” Submissions that use AI without disclosure will be treated as Academic Dishonesty regardless of the student’s intent. Individual instructors may establish more restrictive AI policies for their courses in the course syllabus.

Performance Review

Every year, students will attend a performance review with the Clinical Coordinator and/or Academic Director. This review will evaluate the student’s academic and clinical performance over the past year. A poor review may result in probation, dismissal, or non-placement with a preceptor until any issues are resolved.

Disciplinary Performance Reviews may also be scheduled as needed.

Some areas that the Performance Review may cover include:

- Grades
- Classroom behavior
- Ethics
- Professionalism
- Respect for preceptor, instructors, staff and students
- Respect for clients and their families
- Progress learning clinical skills

- Punctuality and attendance
- Preserving confidentiality and observing HIPAA regulations
- Maintaining a positive attitude
- Dressing appropriately
- Consistent and effective communication

Conditions for Dismissal

Students may be dismissed for the following reasons:

- Failing more than two classes
- Failing more than one clinical exam
- Violating academic probation
- Violating the code of conduct
- Failure to show up to a birth when on call
- Being dismissed by more than one preceptor for poor performance or behavior
- Showing up to class, clinic, or a birth under the influence of drugs or alcohol.
- Not improving after a poor performance review
- Not paying financial obligations in a timely manner
- HIPAA violations (depending on severity)
- Committing Academic Dishonesty (including AI misuse, plagiarism, or falsification of clinical records)

Dismissal and Re-Admission

When a student is dismissed, s/he will meet with the Academic and/or Clinical Coordinator to discuss the reason for dismissal and the possibility for readmission. Students who are dismissed for violence, HIPAA violations, drug or alcohol abuse, or illegal activity may not be readmitted.

If a student desires to be readmitted after dismissal, s/he may reapply for the program one year after being dismissed (or if dismissed for failure to pay financial obligations, s/he may apply after those obligations have been met.)

A student applying for readmission will have to complete all of the normal entrance requirements, including interview, application and enrollment fees. However, instead of writing an essay titled “Why I Want to be a Midwife”, the essay will be titled “My Plan for Success” and will include what steps the student has taken to rectify his or her past violations, and how the student intends to avoid making similar future violations. Readmission will be granted at the discretion of the Executive Director, Academic Dean and Clinical Dean. If a student is readmitted, s/he will be placed on Academic Probation the first semester. Any violations during that probationary period may be cause for permanent expulsion.

Formal Complaints, Appeals & Grievances

Any complaints or appeals should be submitted in writing to the Academic/ Clinical Coordinator. The Academic Director and/or Clinic Director will investigate the situation, and either resolve it, if possible, or escalate it to the Clinical Dean, Academic Dean or Executive Director, as appropriate. The Executive Director may call

for mediation between the student and any appropriate parties. Complaints and appeals will be addressed within 60 days after being filed. If the student is not satisfied with the results, the student may file a formal grievance with the Executive Director. Formal complaints, appeals, grievances and their resolutions will be kept on file for 7 years. If a student has a complaint or grievance that is against the Executive Director, the student will need to contact the Disciplinary Committee of the Board of Trustees at:

disciplinary.committee@HeritageSchoolofMidwifery.com

Discrimination against students, staff, or faculty who file complaints is not permitted. Discrimination or retaliation of any kind will be documented and could be potential grounds for dismissal or termination of employment. HSM maintains confidentiality whenever such is legally and morally possible. The Executive Director will only notify other staff members of an issue if such notification is essential to resolution of the issue. Issues will not ever be shared outside of school employees, except as required by law and for accreditation purposes.

If, 60 days after filing a grievance with the Executive Director, the student is still not satisfied with the resolution, s/he may file a formal grievance with the Commission for Independent Education. They will act on all written and signed complaints. To do so please write a letter or send an e-mail containing the following information:

1. Name of Student (or individual wishing to voice their concern)
2. Address of Student (or individual wishing to voice their concern)
3. Phone Number
4. Name of Institution
5. Location of the Institution (City)
6. Dates of Attendance
7. A full description of the problem and any other documentation that will support your claim such as enrollment agreements, correspondence, etc.
8. The process of the Commission involves contacting the institution to obtain their response to your concern. If you do not want the Commission to contact the institution you are attending, you must state so in your documentation; however, doing so will greatly hinder the Commission's ability to assist you with your concern.

Send Letter To: *Commission for Independent Education 325 W. Gaines Street, Suite 1414 Tallahassee, FL. 32399-0400* Or E-mail: CIEINFO@fldoe.org Or Fax: 850-245-3238

Note: Documents received in this office are considered public record. Confidentiality cannot be guaranteed. This office cannot give legal advice to any individual or take any legal action on behalf of any individual. We will investigate your concern to see what assistance, if any, we may be able to offer.

Sexual Harassment and Title IX Policy

Heritage School of Midwifery is committed to maintaining an educational and work environment free from sexual harassment and all forms of sex discrimination. This policy applies to all students, faculty, staff, and third parties participating in HSM programs or activities, regardless of program format.

Policy Statement

HSM prohibits sexual harassment, sexual assault, sexual exploitation, stalking, dating violence, domestic violence, and any other form of sex-based misconduct. Such conduct violates HSM policy and may also violate Title IX of the Education Amendments of 1972 and applicable Florida law.

Definition of Sexual Harassment

Sexual harassment includes but is not limited to: (1) quid pro quo harassment — conditioning an educational benefit or opportunity on submission to unwelcome sexual conduct; (2) hostile environment harassment — unwelcome conduct of a sexual nature that is sufficiently severe, pervasive, or objectively offensive that it effectively denies a person equal access to HSM’s educational program or activity; and (3) sexual assault, dating violence, domestic violence, or stalking as defined under applicable federal and Florida law.

Designated Title IX Coordinator

HSM has designated the Executive Director as its Title IX Coordinator. Title IX Coordinator: Executive Director, Conner@HeritageSchoolofMidwifery.com, (941) 423-4376, 2575 N. Toledo Blade Blvd. #3, North Port, FL 34289. If the complaint involves the Executive Director, contact the HSM Board of Trustees Disciplinary Committee at disciplinary.committee@HeritageSchoolofMidwifery.com.

How to Report

Any student, faculty member, or staff member who experiences, witnesses, or becomes aware of sexual harassment or sex-based misconduct is encouraged to report it to the Title IX Coordinator. Reports may be made in person, by phone, by email, or in writing. Anonymous reports may be submitted through the anonymous concern box on the HSM Student Portal. Reports may also be made to the U.S. Department of Education’s Office for Civil Rights (OCR): 400 Maryland Ave. SW, Washington, DC 20202 | (800) 421-3481.

Confidentiality

HSM will handle all reports with appropriate sensitivity and will protect the privacy of all parties to the extent possible and consistent with its legal obligations.

Grievance Process

Upon receipt of a report, the Title IX Coordinator will conduct an initial assessment and, where appropriate, initiate a formal grievance process that provides written notice of the allegations, an investigation by a trained impartial investigator, equal opportunity for both parties to present evidence, written findings, and the right to appeal.

Prohibition on Retaliation

Retaliation against any person who reports, assists in reporting, or participates in an investigation under this policy is strictly prohibited and is itself a violation of this policy.

ADA and Disability Non-Discrimination Policy

Heritage School of Midwifery complies with Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act of 1990 (ADA), and the ADA Amendments Act of 2008 (ADAAA). HSM does not discriminate against qualified individuals with disabilities in any aspect of its educational programs, activities, or employment.

Designated ADA / Section 504 Coordinator

The Executive Director serves as HSM's designated ADA/Section 504 Coordinator.

Email: Conner@HeritageSchoolofMidwifery.com | Phone: (941) 423-4376. If the concern involves the Executive Director, contact the HSM Board of Trustees

Disciplinary Committee at disciplinary.committee@HeritageSchoolofMidwifery.com.

Student Accommodation Process

Students seeking academic accommodations must: (1) submit a written request to the Disability Resource Coordinator; (2) provide written documentation from a licensed healthcare provider identifying the disability and recommending specific accommodations; and (3) meet with the Disability Resource Coordinator to establish an individualized accommodation plan. Requests should be submitted before the first week of the semester in which accommodations are needed. The Disability Resource Coordinator can also guide students through the Florida Department of Education Vocational Rehabilitation (VR) application process.

Confidentiality

All disability-related information is treated as confidential and maintained in separate, secure files. Disability information will not be disclosed to faculty, staff, or clinical preceptors beyond what is necessary to implement an approved accommodation.

Grievance Procedure

Students who believe they have been subjected to disability discrimination or denied a reasonable accommodation may file a grievance using HSM's internal complaint process. Students may also file a complaint with the U.S. Department of Education's Office for Civil Rights: 400 Maryland Ave. SW, Washington, DC 20202 | (800) 421-3481 | OCR@ed.gov.

Change of Program (Major) Policy

A Change of Program occurs when an enrolled student wishes to transfer between HSM's three academic programs. This policy governs the process, eligibility, and credit applicability for such transitions.

Eligible Program Changes

CMHMA to AAS: The most common change. CMHMA graduates receive advanced standing into the AAS program; up to 31 CMHMA credits may be applied. AAS to BSM: Upon earning the AAS degree and obtaining LM/CPM credential, students may enroll in the BSM program; AAS credits count toward the 90 transfer credits required. BSM to AAS: Generally not applicable; students interested must meet all AAS admission prerequisites and apply as a new student. AAS to CMHMA: Downward program change is rare but reviewed on a case-by-case basis.

Eligibility Requirements

- Student must be in good academic standing (minimum 2.5 cumulative GPA).
- Student must have no outstanding financial obligations to HSM.
- Student must meet all admission prerequisites of the new program.
- Student must submit a Change of Program Request Form at least 30 days before the start of the desired semester.
- Change of program may not be processed retroactively for a semester already in progress.

Credit Transfer on Program Change

Credits earned in one HSM program that are equivalent to courses in the new program will be reviewed by the Academic Director. Clinical Lab credits (CLI courses) are not automatically transferable between programs and are subject to individual review. Students who change programs must meet all clinical requirements of the new program regardless of clinical experience completed in the prior program.

Tuition and Fee Implications

Students who change programs will be subject to the tuition and fee structure of the new program as of the date of the change. The \$100 enrollment fee is waived for intra-HSM program changes; the application fee is also waived if the student applies within 12 months of completing or withdrawing from the prior HSM program.

Important Notes

- A change of program resets the student's Maximum Timeframe calculation to that of the new program.
- Students who change programs more than once in a 12-month period require Executive Director approval.
- Changing programs does not affect disciplinary or academic standing records.

Re-Enrollment and Readmission Policy

Students who withdraw, are administratively withdrawn, or are dismissed from HSM programs may apply for readmission subject to the conditions outlined below. Readmission is not guaranteed and is subject to available space, satisfactory resolution of any outstanding issues, and administrative approval.

Voluntary Withdrawal — Readmission

A student who voluntarily withdraws in good academic standing may apply for readmission within two (2) years of their withdrawal date by submitting a written readmission request to the Academic Director. Readmitted students will be subject to the current catalog year's requirements. Credits earned prior to withdrawal will be evaluated for applicability under the current program requirements.

SAP Suspension — Readmission

Students suspended for failure to meet SAP must either file a successful SAP appeal or sit out for the required suspension period before applying for readmission. Readmitted students returning after SAP suspension are placed on a mandatory Academic Plan for their return semester and will be dismissed permanently if they fail to meet SAP at the subsequent evaluation.

Dismissal for Conduct or Academic Dishonesty — Readmission

Students dismissed for violations of the Code of Conduct, academic dishonesty, HIPAA violations, violence, or substance abuse may not be readmitted to any HSM program without the express written approval of the Executive Director. Such students may not apply for readmission until at least twelve (12) months after the date of dismissal, and only if the circumstances that led to dismissal have been fully resolved. The Executive Director's decision on readmission following dismissal is final.

Financial Holds

No student may be readmitted while carrying an outstanding financial obligation to HSM. All balances must be paid in full before a readmission application will be considered.

Re-Enrollment Conditions

All readmitted students must: sign a new Enrollment Agreement; complete any required updated orientation; meet all current admission prerequisites; and provide updated immunization records, CPR/NRP certifications, and any other required documentation. Students readmitted after an absence of more than two (2) years may be required to repeat clinical preparation coursework at the discretion of the Academic Director.

Social Media and Electronic Communications Policy

HSM students, faculty, and staff are expected to conduct themselves professionally in all electronic communications, including social media, email, text messaging, online forums, and any other digital platform. This policy applies to communications made in a personal capacity when those communications may reasonably be associated with HSM, its students, patients, preceptors, or clinical sites.

General Principles

- Professionalism: All online communications should reflect the professional standards expected of a healthcare professional.

- **Patient Privacy:** HIPAA applies to all electronic communications. Students must never share patient information — including photos, videos, descriptions, or any identifying details — on any social media platform or in any electronic format, regardless of privacy settings. This prohibition applies even with patient permission.
- **Clinical Site Confidentiality:** Do not photograph, record, or post content from clinical sites without explicit written approval from the site and HSM.
- **HSM Representation:** Students may not post content that implies they are speaking on behalf of HSM without written authorization.
- **Respectful Conduct:** Online interactions involving faculty, staff, fellow students, preceptors, or patients must be respectful. Harassment, defamation, threats, or discriminatory content is prohibited.

Electronic Communications

All official communications from HSM will be sent to students' Heritage School email addresses. Students are required to monitor their HSM email regularly. Communications containing patient information must be conducted through approved, HIPAA-compliant channels only.

Cell Phone Policy

Cell phones and personal electronic devices must be silenced during all synchronous class sessions, skills intensives, and clinical experiences. Device use during class is limited to course-related activities unless the instructor expressly permits otherwise. Photography or video recording of patients, clinical procedures, or clinical environments using personal devices is strictly prohibited without explicit written consent from both the patient and the clinical site. Violations constitute a HIPAA breach and are grounds for disciplinary action up to and including dismissal.

Drug and Alcohol Policy

Heritage School of Midwifery is committed to providing a safe, healthy, and professional educational environment. The unlawful manufacture, distribution, dispensing, possession, or use of controlled substances, and the use of alcohol in violation of this policy, is prohibited on HSM premises, at HSM-sponsored events, and at all clinical sites.

Prohibited Conduct

- Attending class, a clinical experience, a birth, or any HSM-sponsored activity while under the influence of alcohol or any controlled substance.
- Possessing, using, selling, distributing, or being in the presence of illegal drugs or alcohol on HSM property or at any clinical site.
- Misusing prescription medications in a manner that impairs academic or clinical performance.

Consequences

Violations of this policy are grounds for disciplinary action up to and including immediate dismissal, as outlined in the Code of Conduct. HSM will refer cases

involving illegal conduct to appropriate law enforcement authorities. Students dismissed for drug or alcohol violations may not be readmitted to HSM programs.

Student Support

Students who voluntarily disclose a substance use concern and seek assistance before a policy violation occurs may be referred to appropriate support resources through HSM's counseling referral services. The Substance Abuse and Mental Health Services Administration (SAMHSA) helpline is available 24/7, free and confidential: 1-800-662-4357.

Copyright and Use of Course Materials

As a student at HSM, you regularly interact with copyrighted materials — textbooks, articles, handouts, videos, and digital resources. Understanding copyright law and your responsibilities protects you, your instructors, and HSM from legal risk.

What Is Copyright?

Copyright is a form of legal protection that grants creators of original works the exclusive right to reproduce, distribute, and display their work. Almost every creative work you encounter is protected by copyright, including digital content, online articles, and materials posted in Moodle. Copyright law does not protect ideas, data, or facts, but it does protect the specific expression of those ideas.

Permitted Uses (Fair Use)

U.S. copyright law includes a “fair use” provision that allows limited use of copyrighted materials without permission in educational settings. The following are generally considered fair use: making a single photocopy of an article from a journal or a small portion of another work for your own research or private study; quoting short passages from a work in an academic paper with proper citation; and summarizing or paraphrasing published material in your coursework with proper citation.

Not Permitted

- Photocopying all the assignments from a required textbook instead of purchasing it.
- Making and distributing multiple copies of articles or book chapters to classmates.
- Uploading or sharing copyrighted course materials (textbook chapters, handouts, videos) outside the course platform.
- Submitting another person's work or any AI-generated text as your own (see AI Usage Policy and Code of Conduct).

Course Materials and Moodle

Course materials posted in Moodle are provided for your educational use within the course only. You may not download, reproduce, redistribute, or share these materials outside of the course without written permission from the instructor or copyright holder. If you use materials in an assignment or paper that were not created by you,

always cite your source. Failure to properly attribute sources may constitute plagiarism under HSM's Code of Conduct.

Fiscal Information

Financial Policy

Tuition and fees are subject to change with notice. Tuition and fees for all registered classes each semester are due by the first day of the semester. After the first day of class, a \$50 late fee per course will be charged. If tuition and fees are not paid in full by the add/drop date, the student will be automatically dropped from the course(s).

Semester payments may be made in full by the first day of the semester, through our monthly installment payment plan with agreement signed, or in advance through our monthly payment plan. Payment may be submitted to the Executive Director by cash, check, or Stripe. Payment made through Stripe via Debit, Credit, or ACH bank transfer will incur a 4% electronic processing fee per transaction. Paying by cash or check will not have any additional fees (unless an NSF occurs). Please make checks out to Heritage School of Midwifery.

Scholarships and Assistance

Because we are a new school, many of the traditional loans and scholarships are not yet available to our students. We are not eligible for Title IV funds (government loans/scholarships/grants). Here are some of the ways a student can finance their tuition:

Institutional Scholarship:

Heritage School of Midwifery and Natural Health Sciences offers four institutional scholarships:

- Student Referral Scholarship
 - Student Referral Scholarship: Students who refer a new applicant will receive a \$500 scholarship once the referred student applies, is accepted, enrolls, and successfully completes the first two weeks of their first term.
- Certificate in Maternal Health Medical Assisting (CMHMA) & Associate of Applied Science in Direct Entry Midwifery (AAS) Specific:
 - Teaching Assistant Scholarship: Recurring \$2,000 scholarship per semester to serve as a Teaching Assistant for HSM, competitive based.
- Associate of Applied Science in Direct Entry Midwifery (AAS) Specific:
 - Student Ambassador Scholarship: Recurring \$2,000 scholarship per semester to serve as Student Ambassador for HSM; competitive based.
- Bachelor of Science in Midwifery (BSM) specific:
 - Preceptor Scholarship: Approved preceptors receive a \$1,000 scholarship per semester for their clinical education support.
 - Faculty Scholarship: Active faculty teaching in any HSM program receive a \$1,000 scholarship per semester taught.

Students interested in learning more about scholarship eligibility, application procedures, and award conditions should contact the Student Services Officer for current policies and procedures.

Institutional Payment Plan:

Students may choose to pay tuition in four monthly installments per semester, with payments beginning at the start of each term. This plan offers:

- Interest-free payments
- Predictable monthly budgeting
- Flexibility for both full-time and part-time students

A typical monthly payment for a full-time student not receiving additional aid is approximately \$1,000/month during the first year.

Monthly payments in advance:

Students can pay the school each month for the upcoming semester. Payments will vary, based on how many classes the student is taking and whether the student is getting additional funds elsewhere. A full-time student who isn't receiving any other sort of aid can expect to pay around \$968/month for the first year. Semester tuition needs to be paid in full by the start of each semester. The advantage of this option is that there is no interest, so the total cost is significantly less than a loan, and there is no balance due upon graduation.

Florida Department of Education Vocational Rehabilitation (VR):

Full Tuition Funding for Eligible Students; HSM is an Approved Vendor with the Florida Department of Education's Vocational Rehabilitation Program. If eligible, VR may cover your full program cost, including tuition and required fees.

- To begin:
 - Go to <https://www.rehabworks.org/> and contact your Area's contact or
 - Email Student Services Officer for more info and/or assistance.

Crowdfunding:

There are several sites, where students can raise money for their education. It is up to the student to create and promote their crowdfunding campaign and ensure that they have enough money for tuition and expenses.

Private and/or Personal Loans:

These could be from a bank, credit union, or a friend/family member. Note that loans usually have interest and will increase the overall cost of your tuition. Personal loans are available to those who qualify. Requirements will vary by lender.

Tuition and Fees

Application Fee: \$150 (non-refundable)

Enrollment Fee:	\$100
Tuition:	\$335 per credit hour, \$31,155 for the full program
Technology Fee:	\$70 per semester
Insurance Fee:	\$100 per semester*
Equipment Fees:	\$115 per semester
Diploma Fee:	\$100 upon graduation. Includes 3 transcripts
Transcript Fee:	\$12 per extra transcript
Textbooks & Supplies:	~\$3,000 (estimate, not purchased from school)

*Fee only charged for Direct Entry Midwifery & Certificate of Maternal Health Medical Assisting Programs

Example of first semester tuition and fees:

Application Fee:	1	x	\$150 =	\$ 150
Enrollment Fee:	1	x	\$100 =	\$ 100
Technology Fee	1	x	\$ 70 =	\$ 70
Insurance Fee:	1	x	\$100 =	\$ 100
Equipment Fee:	1	x	\$115 =	\$ 115
Tuition:	12	x	\$335 =	\$4,020
Total:				\$4,555

This example assumes that the student is in the direct entry midwifery program who is matriculating and not transferring credit. The first semester has the highest cost, due to the application and enrollment fees.

Tuition plus fees by semester for full-time students with no transferred credits:

Year	Semester	Credits	Cost
1	1	12	\$4,555 (includes Application and Enrollment)
1	2	12	\$4,305
1	3	12	\$4,305
2	1	12	\$4,305
2	2	11	\$3,970
2	3	11	\$3,970
3	1	10	\$3,635
3	2	9	\$3,300
3	3	4	\$1,725 (includes Diploma Fee)

Total tuition plus fees: \$34,070

Estimated cost for textbooks & supplies: \$3,000

Total Program cost: \$37,070.

Students are charged only for the classes they take, so tuition may be less than shown in this example for students who have credit transfers.

Drop/Add Period and 100% Refund Provision

The School observes a **drop/add period of one week or 10% of the instructional period**, whichever is less.

If a student withdraws **within the drop/add period**, they are entitled to a **100% refund of all tuition and refundable fees**, including:

- Charges for books, supplies, or equipment **that are returned in unused and resalable condition**

Program Withdrawal and Refund Policy

Withdrawals must be submitted in writing to the Executive Director. Refunds will be granted as follows:

- The application fee (\$150) is non-refundable.
- Tuition and refundable fees will be refunded in full if student withdraws before the add/drop date, which is at the end of Week 2.
- For withdrawals **after the drop/add period**, the refund schedule is as follows:

Timing	Refund
Before Program Start Date	Full refund of all tuition and refundable fees, excluding the non-refundable application and enrollment fees
By the end of Week 2 of instruction	100% of tuition paid will be refunded
After Week 2 of instruction	No refund of tuition will be issued

- Tuition will not be refunded after the last day to withdraw.
- All refunds will be granted within 30 days of withdrawal. The date of withdrawal will be determined by the date that the Executive Director receives notice in writing of withdrawal, the add/drop date if student fails to pay full semester tuition, or the dismissal date if a student is dismissed.
- Textbooks and supplies are purchased from independent suppliers and are subject to the suppliers' refund policies.

Determining Withdrawal

The School will determine the student's withdrawal status using the following:

- Last Day of Attendance (LDA): The last day the student engaged in any academic activity, such as class attendance, exams, clinical participation, or submitting assignments
- Date of Determination (DOD): The date the School identifies the student is no longer enrolled, either via written notice or through administrative review (e.g., faculty reports or inactivity)

This process is used whether or not the student submits formal notice of withdrawal.

Refund Calculation and Processing

- Refunds are calculated based on the LDA and DOD
- The School does not consider all tuition "earned" after minimal enrollment
- Refunds will be processed and disbursed within 30 days of the DOD

Cancellation or Termination of the Enrollment Agreement

A student may cancel this Enrollment Agreement within three (3) business days of signing and receive a full refund of all monies paid, including tuition and fees, except for the non-refundable application and enrollment fees.

After the three-day period but before the program start date, a student is entitled to a refund of all monies paid, excluding:

- The non-refundable application and enrollment fees
- A registration fee not to exceed 10% of the contract price or \$100, whichever is less

Cancellations must be submitted in writing via certified mail, email, or hand delivery. For students under legal age, the cancellation must be submitted by a parent or legal guardian.

Course or Program Cancellation Policy

We reserve the right to cancel or postpone classes for any reason. However, we will do our best to ensure that such decisions are made well before the first class. If classes are canceled, all students will receive a 100% refund of all related tuition and refundable fees within 30 days of cancellation.

Re-Admission After Withdrawal

To be considered for enrollment after withdrawal from the program a student must: be in good academic standing and current in all financial obligations to the school.

A student who returns to the program within 1 year of their withdrawal date will not need to submit a new application or pay associated fees. They will be required to sit for an interview with the admission committee and sign a new enrollment agreement.

A student who returns to the program more than 1 year after their withdrawal date will need to complete all re-application paperwork and pay associated application and enrollment fees. The student may need to retake certain academic courses if it's been more than 5 years since they last completed them. If the student did not complete their clinical externship requirements prior to withdrawing, they will continue where they left off. If they have completed their clinical externship requirements and it's been more than 3 years since the student has taken a clinical lab course, they must register for an additional clinical lab course and attend 10 additional out of hospital births as primary under supervision.

Course Descriptions

Certificate & Lower-Division Courses

BIO 110 - Anatomy & Physiology I (3 credits / 45 clock hours)

Programs: Certificate, Diploma, Associate Degree

This course provides a comprehensive study of the structure and function of the human body, focusing on cells, tissues, and the integumentary, skeletal, muscular, and nervous systems. Emphasis is placed on understanding normal anatomy and physiology as a foundation for healthcare practice.

BIO 110L - Anatomy & Physiology I Lab (1 credit / 30 clock hours)

Programs: Certificate, Diploma, Associate Degree

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Revised 5.14.2026

Hands-on laboratory component accompanying BIO 111, providing practical experience with anatomical models, microscopy, and physiological demonstrations to reinforce lecture concepts.

BIO 111 – Anatomy & Physiology II (3 credits / 45 clock hours)

Programs: Certificate, Diploma, Associate Degree

This course continues the comprehensive study of human body systems, focusing on the endocrine, cardiovascular, lymphatic, respiratory, digestive, urinary, and reproductive systems. Students explore homeostasis, disease processes, and clinical applications relevant to maternal healthcare.

BIO 111L – Anatomy & Physiology II Lab (1 credit / 30 clock hours)

Programs: Certificate, Diploma, Associate Degree

Hands-on laboratory component accompanying BIO 112, providing practical experience with dissection, physiological experiments, and clinical case studies to enhance understanding of body systems.

Year 1, Semester 1

Credits: 12 | Clock Hours: 240

BIO 101 – Reproductive Anatomy & Physiology (2 credits / 30 clock hours)

Programs: Diploma, Associate Degree

Building on the foundation laid in the basic Anatomy and Physiology courses, this course is a comprehensive study of the structure and function of the human male and female reproductive systems. This course includes hands-on laboratory experience to enhance the students' understanding of the concepts presented through lecture.

BIO 101L – Reproductive Anatomy & Physiology Lab (1 credit / 30 clock hours)

Programs: Diploma, Associate Degree

Hands-on laboratory component accompanying BIO 101.

LAW 101 – Florida Law and Rule (1 credit / 15 clock hours)

Programs: Diploma, Associate Degree

This course focuses on Florida Statute 467, the Midwifery Practice Act, and 64B24 in the Administrative Code. It covers the law and rule specific to the practice of direct-entry midwives in Florida, the history of the law, the legislative and rule-making processes, and the role of the Council of Licensed Midwifery, the Department of Health, and the Midwives Association of Florida.

HIS 101 – History of Midwifery (1 credit / 15 clock hours)

Programs: Diploma, Associate Degree

This course delves into the history of midwifery throughout the world, with emphasis on the history of midwifery in the United States and how that history impacts the practice of midwifery today.

ETH 101 - Ethics (1 credit / 15 clock hours)

Programs: Certificate, Diploma, Associate Degree

This course presents the theory and practice of informed consent, mutual decision-making, patient privacy and HIPAA. It seeks to provide an understanding of the importance and complexity of ethics in healthcare, explores the role of the students' own ethics and personal opinions and how this can affect the care they provide.

COM 101 - Communication (2 credits / 30 clock hours)

Programs: Certificate, Diploma, Associate Degree

This course covers basic elements of interpersonal communication including both verbal and non-verbal communication, cultural differences, effective listening, coaching, asking powerful questions, conflict resolution, counseling, facilitating healing, and teaching.

DOU 101 - Labor Support (1 credit / 15 clock hours)

Programs: Diploma, Associate Degree

This course explores the physiology of pain and pain relief, natural comfort measures for labor and why they work, and the role of the doula.

STR 101 - Strategies for Success (1 credit / 15 clock hours)

Programs: Certificate, Diploma, Associate Degree

This course covers essentials for student success including time management, note-taking skills, test-taking skills, effective studying, writing a research paper, appropriate use of technology, decision-making, problem-solving, stress-management, and cultivating a healthy balance of home/personal life and educational/clinical requirements.

MID 101 - Midwifery Skills I (1 credit / 15 clock hours)

Programs: Certificate, Diploma, Associate Degree

Matriculating students only

This series covers equipment used by midwives, how to use and care for that equipment, physical exams, gynecological exams and pap smears, venipuncture, injections, fetal monitoring, suturing, newborn exams, and all midwifery skills outlined in The Practical Skills Guide for Midwifery.

CLI 101 - Clinical Lab (1 credit / 60 clock hours)

Programs: Certificate, Diploma, Associate Degree

Matriculating students only

Students work directly with a qualified Preceptor(s) in one or more clinical sites throughout their education, and progress through a tiered process of observation, assistance and management in the Antepartum, Intrapartum and Postpartum period. Clinical experiences include participating in prenatal and postpartum appointments, labor and birth, and office procedures for midwifery practices.

CLI 102 – Clinical Lab (1 credit / 60 clock hours)

Programs: Certificate
Matriculating students only

Students work directly with a qualified Preceptor(s) in one or more clinical sites throughout their education. Clinical experiences include participating in prenatal and postpartum appointments, labor and birth, and office procedures for midwifery practices.

CLI 103 – Clinical Lab (1 credit / 60 clock hours)

Programs: Certificate
Matriculating students only

Students work directly with a qualified Preceptor(s) in one or more clinical sites throughout their education. Clinical experiences include participating in prenatal and postpartum appointments, labor and birth, and office procedures for midwifery practices.

Year 1, Semester 2

Credits: 12 | Clock Hours: 240

BIO 112 – Genetics, Embryology, & Fetal Development (3 credits / 45 clock hours)

Programs: Diploma, Associate Degree

This course is a study of basic genetic principles including the structure of DNA and genes, principles of inheritance, the origins of genetic malfunction, and the normal development of a human from conception through birth.

NUT 102 – Nutrition (3 credits / 45 clock hours)

Programs: Diploma, Associate Degree

This course explores the relationship between nutrition and health and the impact diet has on a woman's reproductive health, pregnancy, birth, postpartum, and lactation. Topics covered include an in-depth study of the physiology of digestion, assimilation, and GI health; basic nutritional principles relevant to all humans; specific unique nutritional needs of the pregnant and lactating woman; nutrients and their sources; special dietary needs and choices including food allergies and sensitivities and vegan and vegetarian diets; signs of nutrient deficiencies and PICA; and nutritional evaluation.

RES 102 – Research Analysis (1 credit / 15 clock hours)

Programs: Diploma, Associate Degree

This course is an introduction to the types, quality, and formats of scholarly research. Students will evaluate articles presented in peer-reviewed journals, discuss how the research presented applies to midwifery practice, and learn the principles of statistics as they pertain to medical research.

PSY 102 – Psychology for Midwives (1 credit / 15 clock hours)

Programs: Certificate, Diploma, Associate Degree

This course focuses on normal psychology as it relates to childbearing families. Specific topics covered include temperaments, body image, eating disorders, sexual abuse, domestic violence, motherhood and fatherhood, psychological responses to unexpected outcomes, and recognizing unhealthy psychological issues that may require referral to a counselor or psychologist.

MED 102 – Medical Terminology and Charting (1 credit / 15 clock hours)

Programs: Certificate, Diploma, Associate Degree

This course focuses on learning terminology and abbreviations specific to medical practice and the importance of complete and accurate charting. Students will become familiar with both paper and electronic charting options.

MID 102 – Midwifery Skills II (2 credits / 30 clock hours)

Programs: Certificate, Diploma, Associate Degree

Prerequisite: Midwifery Skills I, matriculating students only

This series covers equipment used by midwives, how to use and care for that equipment, physical exams, gynecological exams and pap smears, venipuncture, injections, fetal monitoring, suturing, newborn exams, and all midwifery skills outlined in The Practical Skills Guide for Midwifery.

CLI 102 – Clinical Lab (1 credit / 60 clock hours)

Programs: Diploma, Associate Degree

Matriculating students only

Students work directly with a qualified Preceptor(s) in one or more clinical sites throughout their education and progress through a tiered process of observation, assistance and management in the Antepartum, Intrapartum and Postpartum period. Clinical experiences include participating in prenatal and postpartum appointments, labor and birth, and office procedures for midwifery practices.

Year 1, Semester 3

Credits: 12 | Clock Hours: 240

BIO 103 – Microbiology & Epidemiology (3 credits / 45 clock hours)

Programs: Certificate, Diploma, Associate Degree

This course provides the student with a broad overview of the principles of microbiology relevant to midwifery including; universal precautions, importance and maintenance of a healthy microbiome, identification of common gynecologic infections, choosing appropriate lab tests and interpreting commonly ordered lab reports. Students will also learn and apply basic concepts of epidemiology as they relate to midwifery and public health, including disease prevention and identification, prenatal and postnatal testing, statistics, and policymaking. Included is the HIV/AIDS training required for Florida midwifery licensure.

BIO 103L – Microbiology Lab (1 credit / 30 clock hours)

Programs: Certificate, Diploma, Associate Degree

This course includes hands-on laboratory experience to enhance the students' understanding of the concepts presented through lecture.

LAC 103 – Breastfeeding (3 credits / 45 clock hours)

Programs: Diploma, Associate Degree

This course is an in-depth study of the anatomy and physiology of lactation, enabling the student to accurately evaluate a baby at the breast, identify and implement solutions to common breastfeeding problems, offer effective breastfeeding education for clients, and understand the role of lactation specialists in the community.

WEL 103 – Alternative Modalities I (2 credits / 30 clock hours)

Programs: Diploma, Associate Degree

This two-part series covers many non-pharmacologic methods of treatment and prevention of specific health issues common to pregnancy, birth, and postpartum; including herbs, homeopathy, essential oils, Chinese medicine, and others. Students learn to grow and make their own herbal preparations. Also included is an introduction to other modalities that may be available in our communities, such as chiropractic, acupuncture, and massage therapy.

MID 103 – Midwifery Skills III (2 credits / 30 clock hours)

Programs: Diploma, Associate Degree

Prerequisite: Midwifery Skills II, matriculating students only

This series covers equipment used by midwives, how to use and care for that equipment, physical exams, gynecological exams and pap smears, venipuncture, injections, fetal monitoring, suturing, newborn exams, and all midwifery skills outlined in The Practical Skills Guide for Midwifery.

CLI 103 – Clinical Lab (1 credit / 60 clock hours)

Programs: Diploma, Associate Degree

Matriculating students only

Students work directly with a qualified Preceptor(s) in one or more clinical sites throughout their education and progress through a tiered process of observation, assistance and management in the Antepartum, Intrapartum and Postpartum period. Clinical experiences include participating in prenatal and postpartum appointments, labor and birth, and office procedures for Midwifery practices.

Year 2, Semester 1

Credits: 12 | Clock Hours: 330

MID 201 – Antepartum (4 credits / 60 clock hours)

Programs: Diploma, Associate Degree

This course teaches the student to provide midwifery care from the initial contact with a client through the onset of labor, with emphasis on a normal pregnancy. Students will explore a wide range of topics including pregnancy signs, complications, and the physiology of and solutions for common pregnancy complaints.

WEL 201 – Alternative Modalities II (1 credit / 15 clock hours)

Programs: Diploma, Associate Degree

This two-part series covers many non-pharmacologic methods of treatment and prevention of specific health issues common to pregnancy, birth, and postpartum; including herbs, homeopathy, essential oils, Chinese medicine, and others. Students learn to grow and make their own herbal preparations. Also included is an introduction to other modalities that may be available in our communities, such as chiropractic, acupuncture, and massage therapy.

DIA 201 – Screening and Diagnostic Testing (2 credits / 30 clock hours)

Programs: Certificate, Diploma, Associate Degree

In this course, students become familiar with the most widely utilized lab and imaging tools used to assist the midwife in determining the health status of the mother and fetus to recognize when intervention is necessary, including all those required by Florida Law.

MID 211 – Midwifery Skills IV (2 credits / 30 clock hours)

Programs: Diploma, Associate Degree

Prerequisite: Midwifery Skills III, matriculating students only

This series covers equipment used by midwives, how to use and care for that equipment, physical exams, gynecological exams and pap smears, venipuncture, injections, fetal monitoring, suturing, newborn exams, and all midwifery skills outlined in The Practical Skills Guide for Midwifery.

CLI 201 – Clinical Lab (3 credits / 180 clock hours)

Programs: Certificate, Diploma, Associate Degree

Matriculating students only

Students work directly with a qualified Preceptor(s) in one or more clinical sites throughout their education and progress through a tiered process of observation, assistance and management in the Antepartum, Intrapartum and Postpartum period. Clinical experiences include participating in prenatal and postpartum appointments, labor and birth, and office procedures for midwifery practices.

Year 2, Semester 2

Credits: 11 | Clock Hours: 300

MID 202 – Intrapartum (4 credits / 60 clock hours)

Programs: Diploma, Associate Degree

Prerequisite: Antepartum

In this course, students learn the mechanisms of normal labor and birth, review the anatomy and physiology of the reproductive structures and fetal anatomy, learn to assess the well-being of mother and child in each stage of labor, learn how to prevent complications, recognize complications when they do arise, understand appropriate use of interventions, and smoothly transfer care when necessary.

PHA 202 – Pharmacology (2 credits / 30 clock hours)

Programs: Certificate, Diploma, Associate Degree

This course presents basic principles of pharmacology and drug therapy for pregnancy, birth and postpartum so that the student midwife can appropriately and safely recommend and administer drugs in his or her practice. Students will explore pharmacodynamics and pharmacokinetics, drug properties, routes of administration, types of drugs, dosage, drug categories, and drug profiles.

MID 212 – Midwifery Skills V (2 credits / 30 clock hours)

Programs: Diploma, Associate Degree

Prerequisite: Midwifery Skills IV, matriculating students only

This series covers equipment used by midwives, how to use and care for that equipment, physical exams, gynecological exams and pap smears, venipuncture, injections, fetal monitoring, suturing, newborn exams, and all midwifery skills outlined in The Practical Skills Guide for Midwifery.

CLI 202 – Clinical Lab (3 credits / 180 clock hours)

Programs: Diploma, Associate Degree

Matriculating students only

Students work directly with a qualified Preceptor(s) in one or more clinical sites throughout their education and progress through a tiered process of observation, assistance and management in the Antepartum, Intrapartum and Postpartum period. Clinical experiences include participating in prenatal and postpartum appointments, labor and birth, and office procedures for midwifery practices.

Year 2, Semester 3

Credits: 11 | Clock Hours: 300

MID 203 – Postpartum (3 credits / 45 clock hours)

Programs: Diploma, Associate Degree

Prerequisite: Intrapartum

In this course, students learn mechanisms of a normal postpartum period from the time following the delivery of the placenta through the final postpartum visit, anatomy and physiology of the involution of the uterus and postpartum recovery, how to assess the physical and emotional well-being of postpartum mother, prevent complications, recognize complications when they do arise, and become prepared to refer for psychologic or gynecologic care when necessary.

PED 203 – Newborn (3 credits / 45 clock hours)

Programs: Diploma, Associate Degree

In this course, the student midwife will learn normal newborn examinations and behavioral assessments, infant anatomy and physiology, and common complications affecting the newborn, with special emphasis on the infant's first hours of life. Topics covered include the newborn physical exam, signs and symptoms of impending problems, routine medications, when and how to transfer care to the NICU, and the 24-48 hour home visit.

MID 213 – Midwifery Skills VI (2 credits / 30 clock hours)

Programs: Diploma, Associate Degree

Prerequisite: Midwifery Skills V, matriculating students only

This series covers equipment used by midwives, how to use and care for that equipment, physical exams, gynecological exams and pap smears, venipuncture, injections, fetal monitoring, suturing, newborn exams, and all midwifery skills outlined in The Practical Skills Guide for Midwifery.

CLI 203 – Clinical Lab (3 credits / 180 clock hours)

Programs: Diploma, Associate Degree

Matriculating students only

Students work directly with a qualified Preceptor(s) in one or more clinical sites throughout their education and progress through a tiered process of observation, assistance and management in the Antepartum, Intrapartum and Postpartum period. Clinical experiences include participating in prenatal and postpartum appointments, labor and birth, and office procedures for midwifery practices.

Year 3, Semester 1

Credits: 10 | Clock Hours: 330

MID 301 – Gynecology and Women's Health (2 credits / 30 clock hours)

Programs: Diploma, Associate Degree

Prerequisite: Reproductive Anatomy and Physiology

With Reproductive Anatomy and Physiology as a foundation, this course is an introduction to the fundamentals of well-woman care. It supplies students with the knowledge and skills to provide care, support, and information to women regarding their overall reproductive health, including understanding the normal life cycle of women, family planning, problems with the female reproductive system and breasts, infertility, and interpretation of lab test results.

MID 311 – Protocol Development (3 credits / 45 clock hours)

Programs: Diploma, Associate Degree

This course provides an opportunity for students to research, write, and receive feedback on all protocols for their midwifery practice. Final protocol documents are required to be evidence-based and in accordance with F.S.467/Rule64B24, with detailed midwifery application.

MID 321 – Collaborative Management (1 credit / 15 clock hours)

Programs: Diploma, Associate Degree

This course reviews the indications for consultation, referral, and collaborative care according to F.S. 467, the Midwifery Practice Act. Students will explore the role of a Licensed Midwife as a member of a healthcare team while honing skills for communicating as a medical professional. Emphasis will be placed on applying risk assessment from 64 B24 Florida Administrative Code during prenatal, intrapartum and postpartum care to determine a site and provider for each client. Students will be prepared to interpret data to identify current and potential health problems and needs, establish a collaboration plan with a physician, and ensure clients' safety and dignity during transport/transfer.

CLI 301 – Clinical Lab (4 credits / 240 clock hours)

Programs: Diploma, Associate Degree

Matriculating students only

Students work directly with a qualified Preceptor(s) in one or more clinical sites throughout their education and progress through a tiered process of observation, assistance and management in the Antepartum, Intrapartum and Postpartum period. Clinical experiences include participating in prenatal and postpartum appointments, labor and birth, and office procedures for midwifery practices.

Year 3, Semester 2

Credits: 9 | Clock Hours: 315

MID 302 – Establishing a Practice (2 credits / 30 clock hours)

Programs: Diploma, Associate Degree

This course is an overview of the professional and legal issues related to establishing and maintaining a practice. Topics covered include incorporation, licensure, hiring and paying employees (and yourself), setting up accounts with labs, billing different types of insurance and Medicaid, preparing for business tax payment, bookkeeping, marketing, fostering relationships with other midwives, maintaining an outstanding reputation, and creating a close-knit birthing community.

MID 312 – Issues in Professional Midwifery (1 credit / 15 clock hours)

Programs: Diploma, Associate Degree

This course introduces the student to the current issues impacting the midwifery profession, with emphasis on the role of the midwife as a change agent in the community and in professional organizations, and touching on the potential positive impact midwives can have internationally. Topics covered include current trends in midwifery education, midwifery legislation, public education, third-party reimbursement, ethics, consumer advocacy and prevention of medical error.

MID 332 – NARM Exam Prep (1 credit / 15 clock hours)

Programs: Diploma, Associate Degree

This course provides preparation for the NARM exam, which is the official LM/CPM licensing exam, recognized by national standards and Florida state standards.

CUL 302 – Religions and Cultures (1 credit / 15 clock hours)

Programs: Diploma, Associate Degree

In this course, students will study a variety of religions and cultures and their values, practices, rituals, and customs as they relate to childbearing. The course will emphasize the importance of providing midwifery care that is culturally relevant and sensitive. Students will be challenged to recognize their own biases and prejudices and develop a deeper cultural awareness and humility.

CLI 302 – Clinical Lab (4 credits / 240 clock hours)

Programs: Diploma, Associate Degree
Matriculating students only

Students work directly with a qualified Preceptor(s) in one or more clinical sites throughout their education and progress through a tiered process of observation, assistance and management in the Antepartum, Intrapartum and Postpartum period. Clinical experiences include participating in prenatal and postpartum appointments, labor and birth, and office procedures for midwifery practices.

Year 3, Semester 3

Credits: 4 | Clock Hours: 240

CLI 303 – Clinical Lab (4 credits / 240 clock hours)

Programs: Diploma, Associate Degree
Matriculating students only

Students work directly with a qualified Preceptor(s) in one or more clinical sites throughout their education and progress through a tiered process of observation, assistance and management in the Antepartum, Intrapartum and Postpartum period. Clinical experiences include participating in prenatal and postpartum appointments, labor and birth, and office procedures for midwifery practices.

Note: Students who have completed their academic requirements but have not finished their clinical requirements must continue to register for Clinical Lab using course codes CLI401, CLI402, and CLI403 until all clinical requirements have been met.

Year 4 – Clinical Continuation Courses

CLI 401 – Clinical Lab Continuation I (1-4 credits / 60-240 clock hours)

Programs: Diploma, Associate Degree
Matriculating students only

This course is only for students who have completed academic coursework but have not yet fulfilled clinical requirements. Under the supervision of a qualified Preceptor at one or more approved clinical sites, students continue the tiered clinical learning process through observation, assistance, and management in the Antepartum, Intrapartum, and Postpartum periods. Experiences include participating in prenatal and postpartum appointments, labor and birth, and office-based midwifery procedures.

CLI 402 – Clinical Lab Continuation II (1-4 credits / 60-240 clock hours)

Programs: Diploma, Associate Degree
Matriculating students only

This course is only for students who have completed academic coursework but have not yet fulfilled clinical requirements. Under the supervision of a qualified Preceptor at one or more approved clinical sites, students continue the tiered clinical learning process through observation, assistance, and management in the Antepartum, Intrapartum, and Postpartum periods. Experiences include participating in prenatal and postpartum appointments, labor and birth, and office-based midwifery procedures.

CLI 403 – Clinical Lab Continuation III (1-4 credits / 60-240 clock hours)

Programs: Diploma, Associate Degree
Matriculating students only

This course is only for students who have completed academic coursework but have not yet fulfilled clinical requirements. Under the supervision of a qualified Preceptor at one or more approved clinical sites, students continue the tiered clinical learning process through observation, assistance, and management in the Antepartum, Intrapartum, and Postpartum periods. Experiences include participating in prenatal and postpartum appointments, labor and birth, and office-based midwifery procedures.

Bachelor of Science in Midwifery (BSM) – Upper Division Courses

COM 401 – Advanced Communication for Health Professionals (3 credits / 45 clock hours)

Programs: Bachelor of Science in Midwifery
General Education: Communication

This upper-division course advances interpersonal and professional communication skills for healthcare leadership. Topics include advanced conflict resolution, interdisciplinary collaboration, health literacy, motivational interviewing, cross-cultural communication, and presenting to diverse audiences. Students develop written and oral competencies essential for professional practice, advocacy, and education.

STA 402 – Applied Statistics for Healthcare (3 credits / 45 clock hours)

Programs: Bachelor of Science in Midwifery
General Education: Mathematics

This course introduces statistical concepts and applications relevant to healthcare research and practice. Students learn descriptive and inferential statistics, hypothesis testing, data interpretation, and the use of statistical software. Emphasis is placed on understanding research findings, evaluating evidence, and applying statistical reasoning to maternal health outcomes.

PSY 403 – Psychology of Childbearing Families (3 credits / 45 clock hours)

Programs: Bachelor of Science in Midwifery
General Education: Social Science

An exploration of psychological theories and research related to pregnancy, childbirth, and early parenthood. Topics include attachment, perinatal mental health, trauma-informed care, family systems, and psychosocial risk factors. Students examine the intersection of mental health and reproductive care within diverse family structures.

ETH 404 – Ethics and Human Rights in Global Health (3 credits / 45 clock hours)

Programs: Bachelor of Science in Midwifery
General Education: Humanities / Ethics

This course examines ethical frameworks and human rights principles as they apply to maternal and reproductive health globally. Topics include reproductive justice, autonomy, equity, cultural competency, access to care, and ethical decision-making in complex clinical and policy contexts.

CUL 405 – Cultural Anthropology in Maternal Health (3 credits / 45 clock hours)

Programs: Bachelor of Science in Midwifery
General Education: Social Science / Culture

An anthropological study of childbirth practices, beliefs, and rituals across cultures. Students explore how culture shapes reproductive health experiences, healthcare systems, and maternal outcomes. The course emphasizes cultural humility, structural competency, and the impact of historical and social factors on health disparities.

BIO 406 – Biology of Reproduction and Development (3 credits / 45 clock hours)

Programs: Bachelor of Science in Midwifery
General Education: Natural Science

This upper-division course provides an advanced understanding of reproductive biology, including hormonal regulation, gametogenesis, fertilization, embryonic and fetal development, and placental physiology. Students integrate cellular and molecular perspectives with clinical applications in midwifery and maternal health.

WEL 407 – Environmental Health and Community Wellness (3 credits / 45 clock hours)

Programs: Bachelor of Science in Midwifery
General Education: Natural Science

This course examines the relationship between environmental factors and maternal-child health outcomes. Topics include toxicology, water and air quality, climate change, social determinants of health, and community-based interventions. Students learn to assess environmental risks and promote wellness at individual and population levels.

SOC 408 – Sociology of Birth and Reproductive Health (3 credits / 45 clock hours)

Programs: Bachelor of Science in Midwifery
General Education: Social Science

A sociological analysis of childbirth and reproductive health in contemporary society. Topics include medicalization, power dynamics in healthcare, maternal mortality and morbidity, birth justice movements, institutional racism, and the role of social structures in shaping birth experiences and outcomes.

HIS 409 – History and Philosophy of Midwifery (3 credits / 45 clock hours)

Programs: Bachelor of Science in Midwifery
General Education: Humanities / History

This course traces the historical evolution of midwifery from ancient traditions to contemporary practice. Students examine philosophical foundations of the Midwives Model of Care™, comparative healthcare systems, legislative history, professionalization, and the ongoing struggle for legitimacy and integration within modern healthcare.

RES 410 – Research Methods and Evidence-Based Practice (3 credits / 45 clock hours)

Programs: Bachelor of Science in Midwifery
General Education: Interdisciplinary / Writing

An introduction to research design, methodology, and evidence-based practice in maternal health. Students learn to critically appraise literature, design research questions, understand qualitative and quantitative methods, and apply evidence to clinical decision-making. The course emphasizes academic writing, ethical research conduct, and translating research into practice.

MID 411 – Capstone Seminar (3 credits / 45 clock hours)

Programs: Bachelor of Science in Midwifery (*Optional*)

This culminating experience allows students to synthesize their learning through scholarly inquiry, portfolio development, or a capstone project. Students demonstrate mastery of program competencies through research, reflection, and professional presentation. May be taken in lieu of one of the above courses with advisor approval.